

DVFA Board of Director's Meeting

March 19, 2011

Dover Fire Department, Fire Station 1

Attendance: President Tobin, Vice Pres. Frampton, Vice Pres. Boyer, Treasurer Metheny, Directors: Toulson, McCourt, Zerolles, Marvel, County Presidents; Gillespie, Mitchell and Executive Manager Warren Jones.

Topics:

1. Governor's Prayer Breakfast. It was decided to purchase a table of 10.
2. Deldot bill for the Calloway and Smith memorial signs. Treasurer Metheny said he had already paid the invoice.
3. New Office: Exe. Manger Jones received the lease today and the lease was signed by President Tobin. The move in date is dependent on moving the computer's and phones after the office has been made ready by the landlord. We could be in as early as the week of April 25.
4. Legislative Items: Discussion was held on Grant in Aids and increasing the State tax credit for firefighters. The President and the Executive Manager are working with the legislators and the Governor's Office on these issues. It was also discussed that the Executive Manager is lobbying the Bond Bill Committee for the addition to the Fire Marshall's Office and Fire School in Sussex County.
5. Public Relations: The Executive Manager presented a plan, prepared by himself and the DVFA public relations manager, Dave Bonar, to the board, on improving the fire service's relationships with the print media. The plan was accepted.
6. Fire Company Leadership: The Executive Manager presented an outline of the agenda he wishes to discuss with the fire company leadership when he has the meetings with them. It was agreed that he would invite the Board of Directors, who are in respective counties, to accompany him to these meetings. After some other discussion another category was added to the topics. The agenda was approved.
7. 2010 Insurance Tax Monies: The Executive Manager presented a form and spreadsheet to the board on the 2010 Insurance Tax Monies each fire company will receive.
8. Attending Legislator's Events: After much discussion, with the board and the association Attorney, John Brady [via telephone] it was decided, we could not contribute to these events and still be legal with our 501C3 tax status. It was then decided to form a

separate 501C4 company under the name of the Delaware Volunteer Firefighter's Government Affairs PAC and to use this company to fund the tickets for these events.

9. President Tobin thanked all the officers for their help in making our attendance at CFSI a success. It was team effort and very appreciated. He also spoke of the award presented to Odessa and how extremely proud he was for the Odessa Fire Company and the State of Delaware.
10. President Tobin discussed the idea of forming a personnel committee to handle the full time employees of the DVFA. The committee would be the three elected directors and the 2nd Vice President.

Motion by Vice President Frampton, Second by President Gillepsie to approve the committee, motion carried unanimously.

11. President Tobin discussed the limits of the officer's credit cards. Motion by Director Marvel, Second by Director Toulson in increase the limits to \$5000.00, motion carried unanimously
12. President Tobin brought up a request from the State Insurance Commissioner's for a DVFA committee to assist in developing a system to settle the determination of where the insurance is written and where the credit should be applied. It was suggested that the Executive Manager and one person from each county serve on this committee. It was also noted that Dan Burris of Volunteer Hose be the NCC representative.

Motion by President Gillepsie, second by Director McCourt to approve the committee, motion carried unanimously.

13. President Tobin brought up a request to form a committee to work with the Treasurer. The committee would be Ray Stevens from Sussex County, Rich Perillo from New Castle County, and George Pyott from Kent County. Motion by Vice President Frampton, Second by Vice President Boyer, to accept, Motion carried unanimously.
14. After discussion by Treasurer Metheny on the mileage reimbursement for the Executive Manager, President Tobin made the suggestion that the officers look into leasing a vehicle for the Executive Manager. He felt that one with good MPG could be leased and be less of an expense to the association than the present system. Motion by Vice President Frampton, Second by Director Zerolles, for the President, with his vast automobile knowledge, be a committee of one to research this idea and present his findings at the next officer's meeting and if approved, bring it to the Association for approval at the June Executive Meeting, motion carried unanimously.
15. Treasurer Metheny also discussed the upcoming Fire Corp training to be held May 22, 2011, from 9:00 a.m. till 12:00 p.m. at the Dover Fire School.

16. Treasurer Metheny reported on a meeting held at FDIC with the officers and Ron of Stonehouse Media, to improve our communications capabilities by tying it to social media and producing our own electronic newsletters. Reports will follow as discussions on this subject proceed.

Respectively Recorded by

Warren Jones

Executive Manager