

## DVFA OFFICER'S MEETING

**AUGUST 28, 2002**

President Dale A. Callaway called the August DVFA Officer's Meeting to order at 1842 Hrs at the Social Hall of the Milton Fire Department. Rev. Art Titus offered the invocation followed by the Pledge of Allegiance lead by DSFCA President Joseph Evans.

### Attendance:

President Dale A. Callaway  
1st Vice President Jasper H. Lakey  
2<sup>nd</sup> Vice President Marvin C. Sharp  
Treasurer J. Allen Metheny  
Executive Secretary James L. Cabbage, Jr.  
Director James W. King  
Director Charles Frampton  
Director Robert Lane  
Director Donald Harkins  
Rev. Arthur Titus  
Raymond T. Stevens  
Conference Chairman Elmer B. Steele  
Conference Co-Chair John D. McKenzie

DSFCA President Joseph Evans  
DSFPA President Fred Bare  
DSAA President Denise Dill  
WMD Chair Joe Leonetti  
Wake Up DEL Chair Alan F. Robinson, Jr.  
KCVFA 1<sup>st</sup> VP Glenn Neese  
KCVFA 2<sup>nd</sup> VP Alvin Schmick  
LADVFA President Shirley Joseph  
LADVFA 1<sup>st</sup> Vice Pres Patricia McCall  
LADVFA 2<sup>nd</sup> Vice Pres Nancy Green  
LADVFA Saralee Stevens  
Conference Chair Coordinator Sandy Steele

President Callaway then recessed for a delicious dinner served by the Milton Fire Department Ladies Auxiliary at 1844 Hrs.

Meeting was called back to order at 1916 Hrs. President Callaway then called on the Association Presidents for remarks:

LADVFA President Shirley Joseph brought greeting and Best Wishes for successful conference and thanked everyone for the hospitality and assistance.

DSFCA President Joseph Evans brought greetings, discussed conference events, and thanked everyone for their assistance.

DSFPA President Fred Bare also brought greetings, and thanked everyone. He did questions President Callaway and Conference Chairman Steele if The Sussex County Fire Police Color Guard was to participate in the opening ceremonies. President Callaway stated he requested them and Chairman Steele advised he would contact Co-Chairman Jones and advise him of the President's wishes.

DSAA President Denise Dill thanked everyone for their assistance. She asked the Chair if she was to continue with the Paramedic Project. She had been charged by

President Callaway to explore with DHSS – EMS Office if the Paramedic Education could be obtained through a Certificate Program, not a Degree Program. This would enable our EMT-B's to attend night classes to work toward a Paramedic Certificate without having to become a fulltime day student in the Degree Program that is now offered.

***1st Vice President Lakey asked her to continue the project as a committee of one.*** She then discussed the conference, DSAA Banquet and the Ceu Seminars. She wished everyone the best and thanked them for their courtesies.

WMD/HAZ MAT Chair Joe Leonetti gave an update on the activities since 9/11 and discussed Delaware's strategy. Most of the equipment has been ordered and the cooperation between agencies is going very well. He advised a new proposal will be submitted to the DVFA for their consideration, re: Mutual Aid and Training which will utilize the FY-03 & FY-04 funds. This proposal has mandatory training for persons' who utilize the equipment. He requests that the proposal be presented to the SFPC for action. No one would receive any equipment until the training has been completed. He stated the State of Delaware could receive \$2.8 million in FY-03 and \$15 million in FY-04.

CONFERENCE Chair Elmer B. Steele gave an update on all of the Conference activities and asked any who has any questions in regards to their events to contact him. He thanked everyone for their assistance.

WAKE UP DELAWARE Chair Alan F. Robinson, Jr. gave a report on activities and budget items; they should exceed their goal by 5,000. In the proposal they planned to give out 10,000 detectors, in actuality it will be approx. 15,000. October 16<sup>th</sup> will be the 2<sup>nd</sup> giveaway day and will close out the FEMA Grant. Inventory sheets should be sent to each county chairman to assist in distribution. Billboards are back up for the next several months.

FEMA GRANT Treasurer Metheny discussed the Mid Year audit conducted by FEMA of the Wake Up Delaware Campaign. He reviewed the accounting system, CPA report and campaign goals. He advised it was more of review process to see if we will be eligible for an additional grant. He then discussed the process that needs to be followed under Federal Policies if we receive over \$300,000 in regards to Financial Audits and Fiscal Controls. We would be required to have additional internal controls, written purchasing policies, BID & RFP procedures.

NVFC FIRE PREVENTION GRANT NVFC Alternate Metheny then discussed the \$9,500 grant the Delaware received from the NVFC through the FEMA Fire Act for Children's Fire Prevention & Children's Fire Safety Education.

DHSS/ANTHRAX & 9/11 REIMBURSEMENT Treasurer Metheny advised that the Delaware Fire Service is entitled to approx \$124,000 for the ambulance that went to New York on 9/11 and for company expenses on anthrax responses. He advised that he is filing the paper work for all Kent County Fire Departments as Kent County

Emergency Management Agency Director. This is to reduce the paperwork for each individual company; the funds would go to the county, who would reimburse the individual fire company. The EMS Office is supporting this plan.

***Motion by Jim Cabbage, Seconded by Joe Evans that the DVFA recommend that (3) county Emergency Management Departments and the City of Wilmington EMA handle the Submission for reimbursement and distribute the fund.***  
***Motion Carried.***

EXECUTIVE SECRETARY Jim Cabbage reported on the following items and provided copies for everyone's review:

- Employment Agreement
- July Activity Report
- July Expense Report
- Final Report on 141<sup>st</sup> General Assembly
- NFFF 2002 Memorial weekend
- IAFC September 11<sup>th</sup> recommendations
- DVFA Policy on Candidates for Office
- DVFA Foundation Update
- PP Richard Ennis Correspondence
- Advised that Walton A. Johnson, Jr. is new SPFC Commissioner replacing Bob Palmer
- Requested names of Nominators

FIRST VICE PRESIDENT Jasper H. Lakey brought greetings and thanked everyone for their support. If you need to contact him his pager # is 302/425-1298, leave your name, phone number, message and he will call you ASAP.

SECOND VICE PRESIDENT Marvin C. Sharp brought greetings and thanked everyone for their assistance. He then thanked President Callaway for an outstanding year under some unusual stressful circumstances, and praised his leadership, commitment, and dedication.

TREASURER J. Allen Metheny also thanked everyone and praised President Callaway for an Outstanding year. He then discussed that money we still receive for the New York Hero's Fund and the Citizens Bank has one uncashed check. We are about to receive a check from WSTW Billboard Hero's Campaign. Total funds could amount to \$4,000. He proposed the funds discussed be forwarded to the NFFF 2002 Memorial Weekend Fund. Motion by Don Harkins, seconded by Jim King that the funds received the WSTW Hero's Fund and addition New York Hero's Fund Monies by sent the National Fallen Fire Fighters 2002 Memorial Weekend Fund. After a short discussion, Motion Passed.

COUNTY PRESIDENTS Charles Frampton, Robert Lane, and Donald Harkins all thanked everyone for their support, assistance and wished the new officers well in the upcoming year. Each discussed the 9/11 activities Scheduled in their respective counties.

GIFT PRESENTATION Denise Dill asked the Executive Secretary to deliver a small gift to Kim Turner our office clerical support. She praised Kim on her dedication, friendly attitude, willingness to help, and organizational skills.

INSTALLATION 1<sup>st</sup> Vice President Lakey asked that all of the men's officers who were to be installed to be in uniform for the ceremony.

President Callaway again thanked everyone for their support and assistance and wished everyone success in the upcoming year.

***Motion by Don Harkins, seconded by Bob Lane that we adjourn. Motion carried.***

Benediction was given by Rev. Titus.

Meeting adjourned at 2052 Hrs.

Respectfully submitted,

*James L. Cabbage, Jr.*

James L. Cabbage, Jr.  
Executive Secretary