

PENSION APPLICATION DOCUMENTS CHECKLIST
(must be submitted with application)

NAME: _____

S.S.#: _____

Pension Effective Date: _____

- _____ 1) Copy of Birth Certificate

- _____ 2) Copy of Marriage Certificate (applicable for females to show name change(s))

- _____ 3) Copy of Social Security Card (must be signed and an original card from SSA; not metal)

- _____ 4) Pensioner's Bank/Credit Union Deposit Authorization (Form DA) - attach copy of voided check for checking, copy of statement or membership card for savings

- _____ 5) Tax Withholding Election (Form TWE)

Prepared By: _____ Company: _____ Tele #: _____