

DVFA EXECUTIVE MEETING

Delaware State Fire School

December 09, 2012

Call to order at 10:00 A.M. by President Charles Boyer
Invocation offered by DVFA Chaplain, Pastor Bob Hudson

Pledge of Allegiance led by DVFA PP Ray Stevens

Roll Call of Officers – by Secretary Elmer Steele

- [X] Charles H. Boyer, 46, President
 - [X] Richard Toulson, 87, 1st Vice President
 - [X] Anthony Guzzo, 19, 2nd Vice President
 - [X] Elmer Steele 81, Secretary
 - [X] J. Allen Metheny, Jr., 51, Treasurer
 - [X] Charles Sheridan, 20, New Castle County Director
 - [X] John Pridemore, 45, Kent County Director
 - [X] Todd Riley, 71, Sussex County Director
 - [X] Bill Tobin, 89, Past President - Director
 - [X] Lynn Truitt, 14, Director, New Castle County
 - [X] Joseph Zeroles, 47 Director, Kent County
 - [X] Ted Walius, 75, Director, Sussex County
- DVFA Staff**
- [X] Warren Jones, 16-86 Executive Manager
 - [X] Melissa Kiser

Guests

Presentation to Scholarship committee from Biff Lee.

Report of Officers

President Boyer- Officers, Delegates, Alternates and Guests, My Report has been turned into the DVFA Office, but let me summarize what is in it. Since the September Conference, I have attended the County Meetings of Kent, Sussex and will be in Hoskessin this Thursday Night; State Fire Commission Meetings, DEMSOC Meetings Revolving Loan Committee, My own company and Board of Directors Meetings Government Affairs Meetings. Presented a 75 year DVFA award to Ernest Harding for the Houston Fire Company who is at Westminster Village. The day he was presented the award, he turned 100 years old.

I also attended the viewing of Justin Townsend of Dagsboro and Past Chief John Willson of Dover.

My son's and I would like to wish all of you a Very Merry Christmas and a Happy new year.

First Vice President Toulson, President Boyer, Officers, Delegates, Alternates and Guests. Since the September Conference meeting, I have attended the following meetings representing the DVFA; Three County Firefighters Associations meetings, the State Fire Chiefs Association meetings, the State Fire Prevention commission meetings, I attended one meeting of the Government Affair Committee, the Demsoc meeting, Pennsylvania State Fireman's Association Convention held at Norristown, PA. Cumberland valley Vol. Fireman's association meeting held at Gettysburg, PA.

On September 28, the Dagsboro Volunteer Fire Dept. and the State Mourned the Line of Duty Death of Firefighter Justin Townsend. I want to thank the members of Fire Service, Sussex County Government, and the Community that assisted Dagsboro and the Townsend Family with the Funeral.

Our contract is up this year at the Sheraton and I recommend extending 2 years as well as appointing a new committee. George Pyott will be replacing Richard Perillo as Asst. Treasurer.

My family and I wish you a Safe and Happy Holidays.

Second Vice President: Guzzo Report is in written Form

Secretary: Steele, Report is in written form

Treasurer Metheny, Fellow Officers, Delegates, Alternates, members and guests, It gives me great pleasure to present the attached Treasurers report for the period September 11, 2012 through December 3, 2012. This report includes both the DVFA Operations and the Conference Accounts.

All of you should have received your pension training and Estimated bill by now. Remember all of your paperwork and money is due to me by February 15, 2015 or face a \$100.00 per day penalty if it is late.

If anyone has any questions, please see me. On behalf of Barbara and myself, have a Merry Christmas and a Happy and Safe New Year.

Motion by Steve Maichle and seconded by Jasper Lakey to Accept Officers reports and spread them upon the minuets. Motion Carried.

Executive Manager Report Warren Jones, **Legislative Report:** There are thirteen new legislators from all three counties. If they are in your district you need to meet them and include them in your invite list for banquets and open houses. If you are planning events for them specifically, such as Sussex County is having a breakfast for all the legislators and Kent County is also talking about some event, please let me know. I would like to attend. I have put together a short power point for all the new legislators, explaining about the volunteer fire service, EMS, Technical Rescue Teams, who the DVFA is, who I am and what I do, how we are funded from the state and how they can help. It is 4 minutes long. I plan on giving it to all the new legislators as I meet with them.

Volunteer Emergency Responders Job Protection Act: Reported on a meeting with Rep. Deb Heffernan and President Perillo. She has had the bill re-written by house attorney Bill Bush. The questions that were posed last session have been clarified and I am comfortable with the legislation. One of the questions that came up, last time, with the original bill, was would it jeopardize any volunteer firefighter from being hired? I am comfortable that since Bill has re-written it, that will not be the case. The other item brought up before was do we need a bill if there is there has not been a problem? We did have a problem with a firefighter from Christiana which is why we got started on this in the first place.

Fire Company Meetings: We would like to come out to every fire company meeting to tell your members the DVFA story. We were at more than half of the companies so far. We still have left to do:

Aetna, Cranston Heights, Goodwill, Minquadale, Minquas, Port Penn, Odessa, Citizens Hose, Marydel, Cheswold, Bowers, South Bowers, Liepsic, Carlisle, Farmington, Little Creek, Houston, Milton, Ellendale, Greenwood, Gumboro, Frankford, Dagsboro, Delmar, and Millville. We are looking forward to coming to you meetings, please let us know.

Opening Ceremony: At this year's Conference Opening Ceremony we did a presentation that seemed to be well received. If you would like us to do one for this coming year, we need the pictures. So, any event at your fire house, at county meetings, open houses, emergency responses please send them to us. If they are digital, that would be great. It means I do not have to scan them and I do not have to return them. Also, I would be looking for some past events and old pictures of people in this room. Also, any funny or somewhat embarrassing pictures, would love to have them, as well. If you have things like that please get them to Carol Walton, Pam or myself.

I would like to wish everyone a Great Christmas and a Happy New Year! I hope you and your family enjoy the Holidays for the holidays are about just that, family!

Recruitment and Retention Coordinator: Earle Dempsey

Committee Reports

1. State Fire Prevention Commission –Co- Chairman Robinson, reported Chairman Roberts was ill and unable to make it. The Audit committee met in Hartly last week. All Audits need to be either Hand delivered to Sherry at the commission or mailed certified mail. Next commission meeting will be Tuesday December 18, 2012 at 9 am. All are Welcome. Merry Christmas.
- Advisory to State Fire Marshal Grover P. Ingle/Frank Bailey, Fire Deaths – Currently, there are four (4) fire deaths, one with a working smoke detector, three without a working smoke detector.
- Deputy Fire Marshal III Brian Schad/ K9 Sparks- Returned to work full duty as of Friday, November 9, 2012.

- Sussex Addition Update – Progressing well, having regular progress meetings.
- FY 2014 Budget – The Office of the State Fire Marshal has presented its FY 2014 budget at the public budget hearing on November 9, 2012 at the Tatnall Building. Ask for an increase for vehicle replacements
- 2012 SFPR'S - The new regulations become effective December 11, 2012
- On behalf of the staff of the Office of the State Fire Marshal we wish everyone a Merry Christmas and Happy New Year and look forward to working with you in 2013 to address the needs of the Delaware Fire Service as it continues to provide emergency services to the residents of the State of Delaware.

2. Advisory to DSFS – Robert P. Newman/Jeff Eisenbrey,

1. Year end program report-2012
 - a. Student attendance is below normal in core programs, up in specialty programs
 - b. EMT program numbers are above normal
 - c. Industrial program numbers have shown small increase
 2. FY14 General Fund Budget request has been submitted
 - a. Request for an increase for part time Instructor salaries
 - b. Full Funding of the Trainer / Educator Position
 - c. Staff Vehicle Replacement funding
 3. FY14 Capital funds request
 - a. Restroom Renovation- Dover Center-265.0
 - b. Hydraulic Rescue tools Replacement funding.
 4. Sussex Expansion Project
 5. Rescue Tower Project- Dover Center
 6. Status of Protocol Training for EMTs
 - a. Currently 1436 Delaware EMTs- 707 have completed
 - b. Online Available until 12/21 and in service programs are scheduled
 - c. Matt Gajos- Training for EMTs
 7. Officer Seminar- All elected and appointed officers- January 12, 2013
 - a. Review of DSFS procedure and new programs
 - b. Presentation on Suburban Fire Tactics- Presented by Jim Silvernail Captain Metro West, St. Louis County. Presented at 2012 FDIC.
 8. Ladies Aux. Seminar- April 28th – Speaker on leadership- Kim O'Malley
 9. Ambulance Permit applications due by December 31st.
 10. Re-Accredited by Pro Board for another five years.
 11. 2013 Jan- June Schedule and Course catalog has been posted and sent.
 12. New Courses for 2013 include Engine Co. Operations, ICS Training and returning to PHTLS Programs.
 - a. Adding additional computer simulations in size up programs.
- Merry Christmas and Happy Holidays from the Staff at the Fire School.

3. Governmental Affairs Committee –Bill Tobin reported the committee met at Little Creek and BLS was discussed. They will be asking for 5.5 million dollars to help subsidize 2 paid ambulance personnel per company. Also the Revolving loan fund has dried up, and they will be asking for another 2 Million to put in the fund to help the fire service. Have a Happy New Year and be safe.
4. Health & Safety – Mike Rush please be careful decorating for the holidays. Also don't procrastinate with your health checks.
5. Law & Legislative – Bruce Ennis discussed all Legislation that was covered this year, which included, SB 67, SB181, SB 210 which was for EMS language nationwide. HB375.
6. Life Safety – Guy Hudson Stated the following companies have winners from the poster and essay contest and should have at least once member at the awards banquet at Hartly Fire Company January 6th, 2012 at 2 pm. Elsmere, Wilmington Manor, Mill Creek, Five Points, Wilmington Fire Dept, Felton, Camden Wyoming, Smyrna, Carlisle, Hartly, Millsboro, Roxana, Selbyville, Millville, Bethany, Lewes, Indian River, Greenwood, Laurel, Seaford, Bridgeville.
7. Out of State Coordinators – Steve Austin thanked all that helped participate in raising food and clothing. There is discussion on trying to get the 5 year sunset program removed. They are participating in a soft match program. It is different than a hard match. With a soft match it is not money, you will need to keep record of the volunteer time. The foundation met in October, they have been awarded 5,000 grant for Mid Del Charitable foundation. This is a grant we apply to ever year and have been luckily enough to be awarded again this year.
8. Scholarship – George Kerr thanked Biff for his donation to the scholarship committee. The 2013 scholarship application will be available on the DVFA Website in January. They must be post marked by March 31st 2013 and sent to the instructions on the application. If you do not follow the instructions your application will not be considered.
9. WMD/Hazmat – Allen Metheny, Currently closed on FY 08-09 account and now working on FY10. Requests must be into DEMA at the end of the month.
10. DVFA Conference- John Stevenson, The DVFA Conference will be September 9-14. He recommends a 2 year extension contract. The next conference meeting will be on Feb 18th.

Recognition of Past Presidents – 1st Vice President Toulson

Affiliated Organizations/ Agency Representatives

State Fire Chiefs President, Glen Gillespie reported the next meeting will be Thursday Jan 24th. He then recognized all Past Presidents of the State Chief's Association.

State Fire Police 1st Vice President John Hall wished everyone a Merry Christmas.

State Ambulance Association President- On Behalf of DSEMSA President Ed Angwin, as unfortunately he as well as other DSEMSA officers are in class this weekend and I've been asked to present it.

1) Emphasis has been made at all meetings of the necessity for EMT's to complete BLS Protocol Update by Jan 1, 2013.

2) Conference classes and speakers are in process of confirming, more in following months, We may have a slight glitch on available national speakers as our conference dates clash with the National EMS expo in Sept 2013 and perhaps again in 2014.

3) Looking forward to seeing a Functional PCR system that fills the needs of everyone that depends on it. The NEW DEMRS planned startup First Quarter 2013. Training to begin in Feb 2013 in a train the trainer format per OEMS.

4) Attended FPC meeting and DEMSOC meeting.

5) Following the Holidays, President Angwin will be meeting with DSFS Director Newnam on the QA/QI committee as defined in the Ambulance Regulations. It is his intent to have a Functional Committee this year.

6) The AHA is looking into re-introducing HB 299 that would require successful completion of CPR before graduation in High School, This is being looked into.

7) SCo EMS has started construction on its new Station in Long Neck about a mile north of Mid Sussex Rescue on Indian Mission Road, projection completion in late Spring 2013.

8) New Smyrna ED is opening for local walk in and drive up patients. Waiting for radio installations completion before allowing EMS to transport to their facility. Took open house tour this past Monday, looks good with 9 rooms, plus x-ray, C-scan, MRI and ultrasound available.

9) OEMS is reviewing and revising the diversion policy to include the 2 new EDs in Smyrna & Middletown that opens in late spring 2013.

10) OEMS is requesting any quality photos of EMS & Rescue to place into the upcoming 2012 DEMSOC report for April, The deadline is the end of January, please contact OEMS 1-302-223-1350

11) Our next scheduled meeting is once again with the DE State Fire Chiefs Association for Thursday January 24 @ 6pm at the Aetna Fire Co Station # 8, Newark.

On Behalf of all the DSEMSA Officers I hope all have a Merry Christmas, Happy Holidays and a Safe New Year.

Communications

The following communications were received and are summarized by the Secretary Elmer Steele

- Letter from IRS changing our name to Delaware Volunteer Firefighter's Association.
- Copy of a Letter from Melissa Lanman, thanking the DVFA for her scholarship
- Letter from Harris Teeter, saying they were unable to be a Partner in Progress.
- Letter from Delaware City Fire Company and Ladies Auxiliary with reference to Scholarship sponsorship.
- Letter from Ellendale Fire Company with reference to their new sub-station in Lincoln.
- Letter from Kent County reference to Community Grant Awards
- Card from Bill Preston thanking us for the flowers for his mother's funeral.
- Card from the Oneschuck Family thanking us for the flowers for Jean's Funeral
- Email from Delaware Public Integrity Commission with reference to the new lobbying filing system.
- Email from Sandra Hypes of the Delaware Public Safety and Security School with reference to a new location for their school at Fort DuPont.
- Fax from the Nemours Foundation with reference to our Partner in Progress Program.

Motion by Jasper Lakey seconded by Mike McMichael Motion to accept communications carried.

OLD BUSINESS

None reported.

NEW BUSINESS

Motion by John Porter to add Justin Townsend to be added to the DVFA Memorial Seconded by Guy Hudson, motion carried.

Motion by Jim Barlow to extend the Sheraton Contract for 2 years and a committee be appointed to review cost seconded by Bill Hern. Motion carried.

Motion by Richard Perillo to accept verbiage for current HB 355 regarding the Job protection act for firefighters. Seconded by Charlie Frampton.

Motion by Ike Guessford to table the motion until March Executive meeting to accept verbiage Seconded by Steve Hearn.

Roll call vote was needed.

Yes- 53 No-30 not voting-3

Motion Tabled till March Executive meeting.

Motion by Todd Reilly that the DVFA fill out the Grant Application for Wake up Delaware. Seconded by Jasper Lakey. Motion Carried.

Motion by Brian Shaw for the DVFA to allocate 5,000 to each county for wake up Delaware campaign for smoke detectors and batteries, Seconded by Todd Reilly. Motion Carried.

Motion by Todd Reilly to amend the previous motion to supply 15k from the DVFA operations savings account 5,000 to each county for a period of 1 year. Seconded by Brian Shaw. Motion carried.

PAYMENT OF BILLS

Name	Memo	Amount
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DVFA CHECKING

U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,819.42
COMCAST CABLEVISION	AUGUST INTERNET SERVICE	-97.10
BOBOLA FARMS FLORIST	FLOWERS-WHITE	-50.00
ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-6,749.16
M & M TROPHIES	AWARDS	-1,825.99
DIVISION OF REVENUE	P/R TAXES JUL '12	-286.03
CHARLES FRAMPTON	OFF. ESPENSES FY12	-3,000.00
CHARLES BOYER	OFFICER EXP. REIMB.FY12	-1,500.00
RICHARD TOULSON	EXPENSE REIMB. FY12	-1,500.00
J. ALLEN METHENY	EXPENSE REIMB.2012	-2,000.00
MELISSA KISER	08-27-12 - 09-08-12 P/R	-1,236.54
AT & T	AUG '12 BILL	-24.85
CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51
VERIZON	OFFICE PHONE	-234.73
M.R. KISER	CLEANING	-100.00
MELISSA KISER	09-10-12 - 09-21-12 P/R	-1,445.48
M & M TROPHIES	AWARDS-CIVILIAN RECOGNITION	-282.30
M&T BANK	VISA ACCOUNT	-2,132.61
STEVE AUSTIN	POSTAGE/MAILING SUPPLIES	-57.86
VERIZON	OFFICE PHONE	-132.26
MAGNOLIA VOL FIRE C	REFUND OVERPAID DUES	-3,500.00
M & M TROPHIES	BADGES-PP & 2 POCKET INSERTS	-205.65
ROGERS SIGNS	INV. 31507	-455.00
DAVID L. BONAR	SERVICE - JUL-SEPT 2012	-1,500.00
WARREN F. JONES	P/R SEPTEMBER, 2012	-2,787.81
U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,580.75
DIVISION OF REVENUE	P/R TAXES JUL '12	-246.23
M & M TROPHIES	PLAQUE FOR KENNETT SQUARE	-115.00
ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-314.79
KENNETH MCMAHON	TRAVEL EXPENSE-NVFC MTG,	-38.50
MELISSA KISER	09-24-12 - 10-5-12 P/R	-1,229.71
AT & T	SEPT '12 BILL	-25.22
COMCAST CABLEVISION	SEPT. INTERNET SERVICE	-97.10
EARL DEMPSEY	SERVICES- DEC '1 - AUG. '12	-7,900.00
U.S. TREASURY	P/R TAXES-DEC 11 PR	-29.98
VERIZON	OFFICE PHONE	-225.41
VERNON INGRAM	OCT - DEC 2012 RENT	-1,755.00
M.R. KISER	CLEANING	-100.00
MELISSA KISER	10-8-12 - 10-19-12 P/R	-1,236.62
M&T BANK	VISA ACCOUNT	-612.70
DUCK CREEK PRINTING	MEETING NOTICES	-150.00
CANNON BUSINESS SOLUTIONS, INC	INV. NO. 12203106	-259.51
WARREN F. JONES	P/R OCTOBER, 2012	-2,787.81
M & M TROPHIES	POCKET BADGS	-146.00
VERIZON	WARREN/MELISSA'S PHONES	-133.82
U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,471.02
MELISSA KISER	10-22-12 - 11-02-12 P/R	-1,201.11
DIVISION OF REVENUE	P/R TAXES JUL '12	-234.01

	ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-46.64
	BOBOLA FARMS FLORIST	FLOWERS- TOWNSEND	-93.00
	RAYMOND F. BOOK & ASSOCIATES	ANNUAL AUDIT	-4,361.00
	COMCAST CABLEVISION	OCT. INTERNET SERVICE	-97.10
	AT & T	OCT '12 BILL	-25.22
	VERIZON	OFFICE PHONES	-223.88
	CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51
	M.R. KISER	CLEANING	-125.00
	MELISSA KISER	11-05-12 - 11-16-12 P/R	-1,254.38
	NFPA	MEMBERSHIP RENEWAL	-300.00
	STATE OF DELAWARE	SUBSCRIPTION SERVICE-LEG. COUNCIL	-110.00
	WARREN F. JONES	P/R NOVEMBER, 2012	-2,787.81
	M&T BANK	VISA ACCOUNT	-399.85
Total DVFA			-
CHECKING			<u>65,155.98</u>
			-
			<u>65,155.98</u>
			-
			<u><u>65,155.98</u></u>

Motion to pay bills by Ted Doyle seconded by Jasper Lakey. Motion Carried

GOOD OF THE ASSOCIATION

All Officers, Directors and Conference Committee dress for Pictures at the Next Executive committee meeting on March 10, 2012.

Jay Jones, President of Ellendale, thanked everyone for their support and sympathies with the recent loss of his brother.

Glen Gillespie wanted to let everyone know the DEMA is offering Public assistance for expenses incurred for Tropical storm Sandy. Please call 302-659-3362 for more assistance. Only thing is the amount must be a 1,000.00 Minimum

Ann Marie Krystopolski thanked everyone that participated in the statewide food and clothing drive. We raised over 18,000 lbs of food.

Joe Zeroles reported the Mutual Relief invoices will be mailed out this week.

Joe Hojnicky thanked everyone for all their cards, phone calls and visits while he was sick.

ADJOURNMENT

It was regularly moved by Ray Stevens and seconded by Ted Doyle, that the December Executive Committee Meeting be adjourned. Motion Carried. Pastor Bob Hudson offered the Benediction. The meeting was adjourned at 11:56 am

Respectfully submitted,
Melissa R. Kiser
Melissa R. Kiser
Corresponding Secretary

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firemen's Association Executive Committee Meeting held on December 10, 2012.

Attest: Elmer Steele
Secretary