

# **DVFA EXECUTIVE MEETING**

**Delaware State Fire School  
June 10, 2012**

Call to order at 10:00 A.M. by President Charles Frampton, Jr.

Invocation offered by DVFA Chaplain, Pastor Bob Hudson

Pledge of Allegiance led by DVFA PP William F. Tobin

Roll Call of Officers –

- [X] Charles W. Frampton, 11, President
- [X] Charles H. Boyer, 46, 1st Vice President
- [X] Richard Toulson, 87, 2<sup>nd</sup> Vice President
- [X] Robert Sutton 17, Secretary
- [X] J. Allen Metheny, Jr., 51, Treasurer
- [X] Charles Sheridan, 20, New Castle County Director
- [ ] Steve White, 49, Kent County Director
- [X] William Buckaloo, 82, Sussex County Director
- [ ] Kevin Wilson, 45, Past President - Director
- [X] Leslie McCourt, 2 & 21, Director, New Castle County
- [X] Joseph Zeroles, 47 Director, Kent County
- [X] Ted Walius, 75, Director, Sussex County
- [X] Warren Jones, 16-86 Executive Manager

## **Report of Officers**

President: Frampton Stated Joe Hojnicky was in Christiana Hospital room 5a17. He appointed Ed Barlow as a temporary Parliamentarian from New Castle County to take his place until he returns. The NFPA seminar was very interesting, and was able to make a lot of good contacts. Thank you to all who participated for the CFSI dinner. As usual they Delaware had the largest delegation.

First Vice President: Boyer recognized all DVFA Past Presidents that were present. He stated he is aware of the radio situations. They would be appointing a committee to look into the future of the fire and ems radio service. Steve Austin and Bill Tobin will be co-Chairs. Dave Roberts, Scott Bundek, Ron Marvel, Terry Whittam.

Second Vice President: President Frampton, Fellow Officers, Delegates, Alternates, and Guests of the DVFA.

Since the March meeting, I have attended the following meetings representing the DVFA; the three County Firefighters Associations, the State Fire Chief's Association, the Sussex County

Fire Chief's Association and the State Fire Prevention Commission meeting. I want to thank the association for allowing me to attend both the Fire Department Instructors Conference in Indianapolis and the Congressional Fire Service Institute Conference and Dinner in Washington DC.

On April 2<sup>nd</sup>, 1<sup>st</sup> Vice President Boyer and I attended a reception for First Responders hosted by Vice President Biden and held at the Naval Observatory. I want to thank Past President Tobin for passing the first responders invitation to the Officers. I attended a State Communications meeting held at the Delaware State Fire School. The meeting was very informative, although there are still many aspects of the communication plan is not totally clear and interpretation is confusing. I have attended many fire stations in Sussex County along with Executive Manager Warren Jones. Warren has been presenting a power point presentation of the DVFA overview throughout the State. The program is very informative. I'm requesting any President or Chief that would like the program presented to their membership please contact the DVFA office or any association Officer to arrange this thirty minute presentation at your station.

Have a safe summer- hope to see all at the conference in September.

Secretary: Sutton stated he would not be seeking the office of corporate secretary. This is a personal decision. It has been very rewarding and the decision was not easy.

Treasurer: Metheny FELLOW OFFICERS, DELEGATES, ALTERNATES, MEMBERS, AND GUESTS it gives me great pleasure to present the attached Treasurer's Report for the period March 8, 2012 through June 6, 2012. This report includes both the DVFA Operations and the Conference Accounts.

Between now and the Conference, I will prepare the financial records for the annual audit and work with the Officers and Budget Committee to develop the Annual Operating Budget for Fiscal 2013. Remember, based on a motion passed at last year's Conference, company dues will be reduced to \$3,500.00 for FY 2013.

I want to personally thank the DVFA and all of you for the prayers, cards, calls, and kind words during my heart surgery and recovery. I am doing very well now.

I wish everyone a safe and fun-filled summer. If anyone has any questions, please see me.

*Motion by Todd Reilly to Accept Officers reports and spread them upon the minuets seconded by Anthony Guzzo. Motion Carried*

Executive Manager: Warren Jones

**Legislative Issues:**

1. **Grant in Aid:** Reported on the possibility our Grant in Aid increase may be in jeopardy because of the GIA budget being reduced by \$1 Million dollars. Asked for everyone to contact their legislators and ask for their support of our 5% increase.
2. **HB375** State Parks, Hunting & Fishing: Discussed the bill and how it should be going to committee this coming week
3. **HB355** Firefighter Job Protection: Discussed this bill and how it may be flawed.

4. **HB356 Charitable Gambling:** Discussed this bill and encouraged anyone who runs bingo or Texas Hold-em to go on line and take look at HB356 so you understand if anything is new.

5. **Poling Places:** Discussed how two fire companies had opted out of the elections department using the fire house for polling place.

**Revolving Loan Fund:** As announced the Revolving Loan Fund Committee has approved two loans for the Harrington Fire Company for a brush truck and an ambulance. There were still over \$500,000.00 in the account and encouraged fire companies to take advantage of the fund.

**Conference:** Reported on the Law Review seminar on, Wednesday 9 – 1 and the DVFA Round table, Wednesday 1 - 3

**Face book:** Reported that the DVFA Face book page is up and running

**Company Inventory:** We are required by the Insurance commissioner's office to send in a list of fire company inventory. The form is on our website please fill it out and sent it in.

**Partner's in progress:** Reported on the new partners who have come onboard but also reported that Citizens Bank, because of economic considerations divided not to support us this year

## Committee Reports

1. State Fire Prevention Commission – Chairman Dave Roberts could be in attendance, thought it was reported OEMS has finally signed off on the Ambulance Protocols.
2. Advisory to State Fire Marshal – Frank J. Bailey or Grover P. Ingle stated
  - There are three (3) fire fatalities this year. The last one occurred on May 8, 2012 at approximately 19:12 hours in New Castle County. Of the three (3) fire fatalities only one was equipped with a working smoke alarm.
  - Deputy Fire Marshal I vacant position – Currently completing background investigations.
  - Administrative Specialist I – there is a vacant Administrative Specialist I position in the Georgetown office due to the resignation of Lisa Osman effective April 6, 2012. Currently waiting for the eligibility list from Human Resources to setup interviews for the vacancy.
  - FY 2013 Budget – The Office of the State Fire Marshal has requested to maintain the same level of funding for FY 2013. Requested funding in the FY2012 budget for additional projects has been approved and those projects completed (Phones-Kent, Security System-New Castle., Bulletproof Vest for the Deputy Fire Marshals).
  - The Office of the State Fire Marshal submitted proposed changes to the 2009 Delaware State Fire Prevention Commission Regulations and the Commission DAG is currently preparing them for submission to the Registrar with a public hearing in the very near future.
  - Progress continues to be made on the Sussex addition and the bidding process should begin sometime in July.

3. Advisory to DSFS – Jeffrey Eisenbrey or Robert P. Newman
  - Class attendance for the Spring is normal
  - Annual Planning and Evaluation Staff Meeting- June 26-27 to review the operation of the school.
  - Status of the Budget
  - Weekday EMT- Programs- both classes full (June and July)
  - Delaware Weekend is Scheduled for November 2-4<sup>th</sup>
  - DSFS Vehicle extrication challenge cancelled.
  - Firefighter and Fire Officer Certification Testing Test conducted (5) FFI (3)FFII (1)FOI (1) FOII Conducted Aerial Driver Certification for the DAFB (17 Students)
  - Retirement of Jay Reynolds accepted as of June 8<sup>th</sup> Duties will be divided between the staff
  - Sharon Barr New receptionist’s position. Starts Monday June 18<sup>th</sup>
  - Trainer/Educator III (Risk Watch)- Application period closed June 6<sup>th</sup>
  - ERG Guidebooks- received distribution to begin in the next few weeks
  - Straw storage building at the Divisions- preparation for the Air systems –Sussex Completed, New Castle to begin this coming week
  - EMT National Registry Transition program, online with DSFS (70 have enrolled)
  
4. Archives – Charles Emerson reported the cabinet work will cost about 9,000-11,000. This will need to be done sometime in the future, just keep in mind the longer we wait the more expensive it will be. He has received books given by Clarence Schwatka before the fire school was built. They need to transfer 8 and 11 mm film to CDS.
  
5. Constitution & By Laws – Lou Amabili

### **DVFA SECRETARY**

#### **APPENDIX II-I: (Article II, Section 2d, Duties)**

**The DVFA Secretary will also be known as the Corporate Secretary with duties to include, but not limited to, the following:**

**Meetings or Events unless excused by the President:**

- \*DVFA Executive Committee Meetings**
- \*DVFA Regular and Special Officers Meetings**
- \*Conference Executive Meetings**
- \*Annual Conference Events as designated by the President**
- \*Government Affairs Committee Meetings**
- \*Other Meetings or Events as designated by the President**

**Secretarial Duties:**

- \*Serve as a voting member of the Board of Directors**
- \*Read or summarize all correspondence at Executive Committee Meetings**
- \*Approve all Executive Committee Minutes**

- \*Approve all DVFA Officers Minutes**
- \*Serve with the Executive Manager and the Treasurer as co-managers for all Grants**
- \*In the absence of the Executive Manager and/or Office Manager, record minutes of all meetings**
- \*Handle all roll call voting during the Executive Committee or Special Meetings**
- \*Represent the Association at affairs as designated by the President**
- \*Perform other duties as specified by the President**

**04/14/12**

6. DVFA Conference– Mike McMichael reported all Conference forms are available online and the deadline for all forms is August 17<sup>th</sup>. Kenneth Square has responded to the invitation and they will recognize them at the conference luncheon, and their pumper will be in the parade. All legislatures will be seated at the luncheon with their respective companies.
7. Finance & Auditing – George Pyott stated he is currently working on the fy2013 all budget requests are due by the end of July.
8. Fireman of the Year – Carleton Carey: Applications are currently being accepted and need to be post marked by June 30<sup>th</sup>. If you have submitted a name in the past please resubmit them.
9. Life Safety – Guy Hudson reported checks are in the mail. They are also looking to get more participation from schools.
10. Out of State Coordinators – Steve Austin stated there were 6 committee members in attendance. Monday June 18<sup>th</sup> is the open session for the Maryland State Fire Fighters Convention. If you're interested in joining the Delaware Delegation show up at 8am. They are looking to have a fall fundraiser at the Dover Downs track to raise money for the National Fallen Fighters. There will be a hospitality room where divers will come in and speak. This if done every year though there isn't any representation from Delaware. Also this is the 25<sup>TH</sup> anniversary for CFSI. We have had the largest attendance and are looking to have at least 250 from Delaware.
11. Recruitment & Retention- Earle Dempsey- Grant winners are Elsmere Auxiliary (not FC) Magnolia, Rehoboth Beach, Dagsboro, Ellendale, Clayton, Selbyville, Hartly, Townsend, Leipsic
12. WMD/Hazmat – Allen Metheny has been working close with DEMA. FY 07,08,09 to get the money spent. Jack Anderson and Joe Leonetti deserve a big thank you for all your help. Still waiting to hear on 2010, and there will be some tuff decisions on 2011.
13. DVFA Cruise- Ken Pyle reported there will be a cruise in February 2013 to the Eastern Caribbean. More information can be found on the DVFA website.

14. Law and Legislative – Senator Bruce Ennis reported on SB181 Pertaining to recognizing the State Fire Marshal as a law enforcement officer. SB 201 regarding the National EMS Language, HB 299 Requiring all high school graduates be CPR certified upon graduation. HB 355 firefighter job protection. HB 375 regarding Firefighter and emts access to state parks.

## **Affiliated Organizations/ Agency Representatives**

Ladies' Auxiliary: President Ann Marie Krystopolski brought greetings from the LADVFA and thanked President Frampton for the invitation to attend today's Meeting. In addition to the ladies serving on DVFA Committees, in attendance today, 1<sup>ST</sup> VP Penny Rodimak, 2<sup>nd</sup> Vice President, Sara Lee Stevens, and Treasurer Kim Figgs. Past Presidents Barbara Metheny, Eileen Doyle, Pat McCall, Joyce Figgs Eleanor Raye Warrington, Carol Walton, Janice Marvel. Sussex County President Ginni Tice.

The LADVFA is selling garden flags. They are being sold at the county meetings and are \$10.00. Since the March meeting she has traveled 1,474 miles. Thank you to all the Fire Companies for their invitation, and thank you Mr. President and your officers for a great year.

State Fire Chiefs: President Les Warrick, stated the next meeting is June 21<sup>st</sup> at Slaughter Beach in conjunction with the Fire Chiefs Expo. Exhibitors will be at 2pm and meeting starts at 6. Due to the lack of interest the Golf tournament has been cancelled.

State Fire Police: President Jerry Daniels reported they had their election of officers.

DVFA Foundation: Chairman Steve Austin, informed the committee met a few weeks ago. He thanked Treasurer Metheny and Treasurer Stevens for their excellent accounting, We are proud to announce the scholarship has about 57,000 for scholarships.

National Volunteer Fire Council: J. Allen Metheny reported they met in Alexandria Virginia, and discussed the public safety benefit program. All companies should have a beneficiary form on file for all members. The NVFC has 9 packets of legislature at federal level. Committees are working on funding issues. 335 Million For the Safer Grant, 405 Million asked for each Program. Senate 337.5 Million for two grants. Next meeting will be the week before conference in Alaska.

State Emergency Response Commission: Delegate Bruce C. Ennis, stated the commission is looking to adopt Hazmat Regulations

NFPA Volunteer Deployment: Ken McMahon 2013 revision cycle and meeting scheduled for October. They stated they need and Alternate and Ron Marvels name had been submitted. They are just waiting on a vote.

## Communications

The following communications were received and are summarized by the Secretary Robert Sutton:

Thank you card from Bruce and Grace Ennis for the flowers for his hospital stay

Letter from NFFF (National Fallen Firefighters Foundation) asking us to be a member of the Survivor Support Consortium.

Letter from the Millville Fire Company with reference to their delegates and alternates

Letters from J. P. Morgan Chase, Blue Cross, Macys, WSFS, Tidewater Utilities, with reference to not becoming a partner in progress.

Letter from Boscovs announcing their Friends helping Friends campaign.

Letter from Dover Fire Department supporting Charles Boyer for President of the DVFA

Letter from the Seaford Fire Department supporting Richard Toulson as 1<sup>st</sup> Vice President of the DVFA.

Letter from the Kent County Volunteer Firefighter's Association supporting J. Allen Metheny for Treasurer of the DVFA

Letter from Chief Patrick requesting support for one explorer to attend the National Fire/Emergency Services Expo.

Letter from John McDaniel, Deputy Attorney General, with reference to a request to the DVFA from the Millville Fire Company

Copy of Letter from NCCVFA asking support of having the Public Safety Announcement video placed in the Delaware Service Plaza

Letter from NCCVFA supporting Lynn Truitt as Director from NCC

Letter from NCCVFA supporting Anthony Guzzo as 2<sup>nd</sup> Vice President

Copy of Letter from NCCVFA to County Executive Paul Clark in support of Residential Sprinklers.

*Motion needed to accept communications by Ted Doyle, Seconded by Fred Jester.*

## OLD BUSINESS

Past President Bill Tobin stated while he was President it was asked of him by Governor Markell to meet regarding Keno. President Frampton as well as Executive Jones was in the same meeting and it was said they would discuss. As of Today June 10, 2012 he has not heard a word. What is the status? Executive Manager Jones stated this was discussed at the past officers meeting and the amount of money we would save would go back to the Governor's office and would allow us to use that as a crutch. There was a piece of legislation that was about 29 pages pertaining to internet banking and they mention Keno in one line.

## NEW BUSINESS

Motion my Ed Barlow and seconded by Les McCourt to restore the conference back to the 2009 level to avoid any confusion as to what events were cancelled and brought back.

Motion carried.

Motion by Bob Sutton that the Bylaws appendix be added with this new job duties for corporate secretary, seconded by Anthony Guzzo Motion Carried

## PAYMENT OF BILLS

Treasurer Metheny read bills.

### Operating

#### DVFA CHECKING

<u>Name</u>	<u>Memo</u>	<u>Amount</u>
AT & T	FEBRUARY '12 BILL	-25.76
U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,439.37
DIVISION OF REVENUE	P/R TAXES OCT - DEC '11	-230.01
VERIZON	MELIISA/WARREN'S PHONES	-129.58
BOBOLA FARMS FLORIST	MACY, WILSON, JOHNSON, METHENY	-254.00
ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-314.79
VERIZON	AIR CARD	-40.01
AT & T	MARCH '12 BILL	-25.76
COMCAST CABLEVISION	FEB. INTERNET SERVICE	-97.10
GOLDFEIN & JOSEPH, P.C.	TAX ISSUE/REVIEW	-175.00
MELISSA KISER	02-27-12 - 03-11-12 P/R	-1,241.24
DUCK CREEK PRINTING	MEETING NOTICES	-149.94
VERIZON	OFFICE PHONE- FEB/MAR	-435.15
CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51
M.R. KISER	CLEANING	-125.00
MELISSA KISER	03-12-12 - 03-23-12 P/R	-956.54
ELLENDALE FIRE CO.	AD- CONVENTION BOOK	-125.00



WARREN F. JONES	P/R - MARCH	-2,738.30
M&T BANK	VISA CARD	-1,457.67
VERIZON	AIR CARD	-40.01
VERIZON	WARREN/MELISSA PHONE	-129.83
DAVID L. BONAR	SERVICE - JAN-MAR 2012	-1,500.00
ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-363.05
MELISSA KISER	03-26-12 - 04-06-12 P/R	-1,223.89
COMCAST CABLEVISION	MAR. INTERNET SERVICE	-97.10
CHIEF TECHNOLOGIES, LLC	ANNUAL WEBSITE LICENSE, DOMAIN, ETC	-1,648.00
VERNON INGRAM	APR - JUN 2012 RENT	-1,755.00
DELAWARE CITY FIRE CO.	AD- 125TH ANN. BOOK	-150.00
DIVISION OF REVENUE	P/R TAXES OCT - DEC '11	-278.86
U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,764.96
SELECTIVE INSURANCE	COMMERCIAL PACKAGE INSURANCE	-3,569.00
CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51
VERIZON	OFFICE PHONE	-228.60
STEVE AUSTIN	POSTAGE/MAILING SUPPLIES	-61.69
BLAKE BOWERS	REIMB. FOR CISM TRAINING	-917.63
M.R. KISER	CLEANING	-100.00
MELISSA KISER	04-09-12 - 04-20-12 P/R	-1,223.89
CFSI	DINNER TICKETS	-48,380.00
M&T BANK	VISA CARD	-751.16
WARREN F. JONES	P/R APRIL, 2012	-2,738.30
VERIZON	WARREN/MELISSA PHONE	-132.35
VERIZON	AIR CARD-CANCELLATION	-27.11
MELISSA KISER	04-23-12 - 05-04-12 P/R	-1,226.89
U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,434.61
DIVISION OF REVENUE	P/R TAXES OCT - DEC '11	-229.42
COMCAST CABLEVISION	MAR. INTERNET SERVICE	-97.10
AT & T	APRIL '12 BILL	-25.02
ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-349.75
BOBOLA FARMS FLORIST	FLOWERS ENNIS	-50.00
KENNETH MCMAHON	TRAVEL EXPENSE	-119.90
CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51
VERIZON	OFFICE PHONE	-221.23
HARTLY VOL FIRE CO.	REIMB. NVFC HOTEL CHARGE	-610.45
FIRE & RESCUE PRODUCTS	INV. # GI45568	-29,742.00
M.R. KISER	CLEANING	-100.00
MELISSA KISER	05-07-12 - 05-18-12 P/R	-1,199.75
ELSMERE FIRE CO#1	R & R GRANT	-1,500.00
MAGNOLIA VOL FIRE C	R & R GRANT	-4,000.00
REHOBOTH BEACH FIRE CO	R & R GRANT	-4,000.00
DAGSBORO VOL. FIRE CO.	R & R GRANT	-4,000.00
ELLENDALE FIRE CO.	R & R GRANT	-4,000.00
CLAYTON FIRE CO., NO. 1	R & R GRANT	-1,500.00
SELBYVILLE FIRE CO.	R & R GRANT	-4,000.00
HARTLY VOL FIRE CO.	R & R GRANT	-4,000.00
TOWNSEND FIRE CO.	R & R GRANT	-4,000.00
LEIPSIC FIRE CO.	R & R GRANT	-3,940.00
WARREN F. JONES	P/R MAY, 2012	-2,738.30

M&T BANK	VISA CARD	-9,693.05
AETNA HOSE HOOK & LADDER CO.	FIRE PREV. REIMB.	-869.29
BELVEDERE VO. FIRE CO.	FP REIMB	-1,013.68
BETHANY BEACH FIRE CO.	FIRE PREV. REIMB.	-1,477.52
BRANDYWINE FIRE CO.	FIRE PREV. REIMB.	-2,450.36
BRIDGEVILLE FIRE CO.	FIRE PREV. REIMB.	-3,292.18
CLAYTON FIRE CO., NO. 1	FIRE PREV. REIMB.	-1,409.31
CHRISTIANA FIRE CO.	FIRE PREV. REIMB.	-4,157.30
DAGSBORO VOL. FIRE CO.	FIRE PREV. REIMB	-905.53
DELMAR FIRE CO.	FIRE PREV. REIMB	-1,056.91
ELLENDALE FIRE CO.	FIRE PREV. REIMB.	-3,377.16
ELSMERE FIRE CO#1	FIRE PREV. REIMB.	-2,907.91
FELTON COMMUNITY FIRE CO.	FIRE PREV. REIMB.	-449.36
FIVE POINTS FIRE CO.	FIRE PREV. REIMB.	-858.98
FRANKFORD FIRE CO.	FIRE PREV. REIMB.	-223.86
FREDERICA VOL FIRE CO	FIRE PREV. REIMB.	-870.27
GOOD WILL FIRE CO	FIRE PREV. REIMB.	-2,851.66
HARTLY VOL FIRE CO.	FIRE PREV. REIMB.	-1,935.21
HOUSTON FIRE CO.	FIRE PREV. REIMB.	-3,882.02
INDIAN RIVER FIRE CO	FIRE PREV. REIMB.	-2,305.78
KENT COUNTY FIREFIGHTER'S ASSN	FIRE PREV. REIMB.	-421.85
LAUREL FIRE CO.	FIRE PREV. REIMB.	-1,767.08
LEWES FIRE DEPT.	FIRE PREV. REIMB.	-4,011.94
MAGNOLIA VOL FIRE C	FIRE PREV. REIMB.	-570.18
MILLCREEK FIRE CO.	FIRE PREV. REIMB.	-2,828.10
MILLSBORO FIRE CO.	FIRE PREV. REIMB.	-1,625.46
MILLVILLE VOL. FIRE CO	FIRE PREV. REIMB.	-1,109.50
MINQUAS FIRE CO.	FIRE PREV. REIMB.	-413.56
NEW CASTLE LADIES AUX.	FIRE PREV. REIMB.	-99.54
NEW CASTLE VOL. FIREFIGHTER'S ASSN	FIRE PREV. REIMB.	-1,029.57
ODESSA FIRE CO.	FIRE PREV. REIMB.	-2,449.09
REHOBOTH BEACH FIRE CO	FIRE PREV. REIMB.	-6,615.70
SELBYVILLE FIRE CO.	FIRE PREV. REIMB.	-899.56
SEAFORD VOL FIRE CO	FIRE PREV. REIMB	-410.70
SUSSEX COUNTY FIRE CHIEF'S ASOC.	FIRE PREV. REIMB.	-259.35
TALLEYVILLE FIRE CO.	FIRE PREV. REIMB.	-6,100.97
TOWNSEND FIRE CO.	FIRE PREV. REIMB.	-663.58
		-
		<u>228,166.67</u>

*Motion by Ted Doyle and seconded by Tom DiCristofaro. Motion carried.*

## **GOOD OF THE ASSOCIATION**

**Greenwood Fire Company wanted to extend their sincere thank you to Warren Jones, Richard Toulson, and Ron Marvel for all their assistance with the Funeral.**

**The next mutual relief meeting is Monday June 11 at station 55.**

## **ADJOURNMENT**

It was regularly moved by All that the March Executive Committee Meeting be adjourned. Motion Carried.  
No Benediction was offered.

**Respectfully submitted,**  
*Melissa R. Kiser*  
Melissa R. Kiser  
**Corresponding Secretary**

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firefighters Association Executive Committee Meeting held on June 10, 2012.

**Attest: Robert Sutton**  
**Corporate Secretary**