

Delaware Volunteer Firemen's Association

Officer's Meeting Minutes

September 30, 1996

The initial Officers Meeting of the Delaware Volunteer Firemen's Association (DVFA) was convened at 7:00 P. M by President Joseph W. Hojnicky, Sr., at the Magnolia Fire Company Social Hall. The following were present from the Ladies' Auxiliary of the DVFA: Barbara Lewis, President, Barbara Metheny, 1st Vice-President, Bonnie Workman, 2nd Vice-President, Virginia Yeager, Secretary and Sally Stevenson, P. P.; from the DVFA: President Joseph W. Hojnicky, Sr., 1st Vice-President Donald W. Knight, 2nd Vice-President Michael H. Vincent, Secretary James E. Turner, III, Assistant Secretary, William R. Carrow, P. P., Treasurer J. Allen Metheny, P. P., Immediate Past President Lynn J. Rogers, State Directors: James L. Cabbage, Jr. and Dale Callaway; County Directors: Jasper H. Lakey, Jon Cottrell, Clarence R. O'Neal, Jr., Carroll B. Jester and James W. King.

President Hojnicky thanked everyone for their support and outstanding contributions, during our Conference. He then stated that one of his goals was to initiate a statewide phone and address directory of all Fire Service officials. The Conference Survey form has been distributed. There will be a meeting with the Conference Co-Chairs to seek additional input. It was suggested that the President wait until the October 29, 1996 meeting to talk with the Co-Chairs. The Secretary was delegated to contact the Conference Chair to arrange for this meeting. Note: Chairman Doyle will be out of town on 10/29/96 but, will be present at the November Officers Meeting.

DVFA Conference

The Conference Liaison Committee Report is to be reviewed by the Officers at a future meeting. M. Vincent & Jon Cottrell require a copy of this report. It was suggested that the minutes of previous Officers, Executive, Convention and Conference meetings be researched to insure that there are no conflicts. The report will remain in Committee until after the December Executive Committee Meeting. The Officers will review the report with submitted comments in early 1997 and prior to the March Executive Committee Meeting. It was agreed that once the Committee report is adopted that the report be referred to the By-Laws Committee for refining into a by-laws of this Association. The Conference Liaison Committee will meet at the Fire School on 10/7/96 at 7:00 P. M.

The President directed the Secretary to send a letter to all Fire Companies and Past State Presidents urging all to review this report and submit written comments no later than December 1, 1996 to the Liaison Committee. The DVFA Officers will then address the comments and any additional issues brought forth.

The President announced the dates for the Executive Committee Meetings which are 12/8/96, 3/9/97 and 6/8/96. He further reported that the 1997 Conference Chair and Co-Chairs are required to be appointed by the Table Officers. Further we need to investigate the potential location for the 1998 Conference.

President Hojnicky appointed J. William Bell as Chair, Vice-President Knight appointed Marvin Sharp and 2nd Vice-President Vincent will announce his appointment within two weeks. The Ladies' Auxiliary Officers reported that their appointments will remain the same. It was further suggested that an additional Co-Chair be appointed from the men. This Co-Chair would be the outgoing Chair of the previous Conference.

The President urged everyone present to stress to our members the importance of receiving their input on the Conference. This should be stressed at all County meetings.

Action on Out-going President's Recommendations

It was suggested that an Ad-Hoc Committees be appointed to review the Executive Secretary & the lease/purchase of an automobile for the President. It was further agreed that the recommendations be considered seriatim at our next Officer's meeting. A copy of President Roger's recommendations will be appended to the Meeting minutes.

New Business

The President reported that the Budget for this Fiscal year had been approved. He requested that the Secretary and President be authorized to purchase the plain paper fax for the President. It was regularly moved and seconded that the President and Secretary be authorized to purchase the Plain paper fax and have a second phone line installed in the President's home for the use of the Fax machine. Motion carried.

Additional discussion was offered on the documentation of financial transactions by the Officers present. The President directed Treasurer Metheny to meet with the Finance Committee and the Auditor to develop a satisfactory reporting method for all concerned. Treasurer Metheny has met with Charles Emerson to arrange for the transition of all records, audit the accounts and records. It was regularly moved and seconded that the Association purchase a financial reporting package for use by the Treasurer, Finance Committee and Auditor. Motion carried.

It was regularly moved and seconded that the Secretary be authorized to purchase a computerized Calendar program for use by the DVFA Officers. Motion carried.

Governor's Fire Service Priorities

Past President Rogers suggested that the Delaware Fire Service Priorities had been approved at the Conference. It was suggested that Sue Edwards, Director of Boards and Commissions at the Governor's office be contacted to initiate an appointment for the DVFA officers with the Governor. President Hojnicky delegated P. P. Rogers to initiate this meeting.

President Hojnicky appointed P. P. Rogers as the Chair to investigate the lease/purchase of a vehicle for use by the President.

It was regularly moved and seconded that the Conference Committee be directed to send out all Parade scores to all Fire Companies and Ladies' Auxiliaries. Motion carried.

The President announced that the next meeting of the Officers would be October 29, 1996, commencing at 7:00 P.M. for the purpose of appointing Committees. The Officers meeting prior to the Executive Committee Meeting will be on November 19, 1996, commencing at 6:30 P. M. Both meetings will be held at Magnolia Fire Company's Social Hall. The October meeting will not be a dinner meeting. The November meeting will have dinner prior to the meeting.

There being no further business to claim the attention of the Officers, the President declared the meeting adjourned at 8:47 P. M.

Respectfully submitted,



James E. Turner, III
Secretary