



**DVFA EXECUTIVE MEETING**  
**Delaware State Fire School**  
**December 10, 2017**

Call to order at 10:00 A.M. by President Richard Perillo

Invocation offered by DVFA 2<sup>nd</sup> Vice President Jay Jones

Pledge of Allegiance led by LADVFA 1<sup>st</sup> Vice President Penny Gentry

Please silence your cell phones and pagers.

Since I do not have the pleasure to know everyone here, I would like for us to follow what we have in the past. If you would like speak and to be recognized, please come to the microphone, state your name and the company your represent. I cannot recognize you if I do not know your name. If during the meeting I make an error, please do not yell out, allow our parliamentarians the opportunity to correct me.

Roll Call of Officers by Secretary Elmer Steele

- [X] Rich Perillo, 11, President
- [X] Bill Betts, 49, 1<sup>st</sup> Vice President
- [X] Jay Jones, 75, 2<sup>nd</sup> Vice President
- [X] Elmer Steele 81, Corporate Secretary
- [X] George Pyott, 43, Treasurer
- [X] Terry Whitham, 46, Assistant Treasurer
- [ ] Keith Bowman, 17, New Castle County Director
- [ ] Kent County Director
- [X] Terry Jester, 89, Director, Sussex County
- [ ] Dan Carrier, 19, Director, New Castle County
- [X] Ken Ryder, 48, Director, Kent County
- [X] Ron O'Neal, 83, Sussex County Director
- [X] Joe Zeroles, 47, Past President – Director

**DVFA Staff**

- [X] Warren Jones, 16/86 Executive Manager

**Report of Officers**

President Perillo: **(copied and pasted from written report)**

- At our Officer's meeting we had Mr. Douglas Kook of Bumpers and Company speak on the Associations corrective actions with Quick books. I know this was sent to everyone we have an email listing for. All I can say is the past is just that, the past, and your Association is moving forward and with Mr. Kooks guidance we are moving the proper way.

- We also had in attendance our attorney, Mr. Bill Preston. Mr. Preston reviewed the answers he received from the tax attorney Mr. Tim Snyder. I know this to was sent out to everyone we have an email listing for.
- After a lengthy discussion which many may have been confused, the best answer for our Auxiliaries and member companies is to do what I did Tuesday evening. I ask Mr. Preston to give my company what is in the best interest for us. Should our Auxiliary become an LLC? What are the costs? How does this work? Should they become an Associate Member or a Committee? Mr. Preston is gathering this information so our Board of Directors can make the best choice for our company and our Ladies. I along with my company do not want to see our Auxiliary not being able to belong to the County or State Associations.
- I know we budgeted \$7,500.00 for the tax attorney but after speaking to Mr. Preston, he feels the invoice will be much more than that. He is thinking around \$10,000.00. I tell you this so when we do receive the invoice there are any surprises we you see your next Treasurers report.
- Once we do receive this invoice and know the exact amount, we will email you so you are aware of this.
- Earlier we had asked everyone to send us their companies debt so we could use this information when we meet with the JFC.
- I know what I am about to say may upset some of you but me being me I will say this any way. In the past we have asked the membership to come to the JFC meeting in full uniform to, I guess impress our Legislators. Well I don't need to tell you, I suppose we haven't impressed, they reduced our funds by 20 percent. If you have a relationship with your State and County Legislators, please call them, speak to them. Show them the value of their Delaware State Fire Service.
- Many of our fire departments are dispensing Nar Can. If you are one of the departments that dispense this to your patients, please let us know how many units you have used so far, this year.
- This is another product we use that we cannot charge the patient. The State just had an event at the John Dickinson High School talking about the costs heroin cost the State of Delaware. We too need to have this discussion. May be the State of Delaware will do what the New Castle County Government has done. They have purchased nar can so the fire departments can get it from a pharmacy at no costs. When this runs out, we will have to purchase this again. This should be another topic we discuss with our State Legislators.
- I would like to thank those that had taken their time to be on the 2018 DVFA calendar. Our Association received \$2,500.00 from WSTW, WDEL for the 2017 calendar. Debra Lawhead has the calendars for 2018 if you are interested in purchasing one, the cost is \$10.00 per calendar.
- It has come to me that not all of the Committee Chairpersons have contacted their respective committee members. At the Conference I had mentioned that this person would contact each person on the committee, asking them if they still wanted to be on this committee, telling them the mission of the committee and when they would meet. For all of the committee chairpersons here this morning, if you haven't contacted your committee members, please do so this week. If you need assistance with this, please let us know.
- We attended the Volunteer Combination Officer's Section Seminars in Clearwater Beach. The seminars I had attended had information that we can use for our up coming conference seminars or if we decide to have a symposium. Best practices used by individual departments, why recreate the wheel. One company may have ideas that other companies could use. Their ideas may not be able to fit all of your needs but possibly part of some of your company's needs. Putting out the fires in your fire house. Do I need to go any further on that? This is part of retention. Once we are able to get Jane and John in the fire house, what do we do to lose that individual? Our younger generation use their telephones and computers for everything. This is one of the ways we need to capture their generation to join the fire service. As one instructor stated, you have 8.5 seconds to get their attention, after that, we have lost them.

- I know that your President Betts will be composing a caption for what all of us had attended, this will be put on the web site for you to view.
- Earlier I had mentioned the symposium. What is your feeling on the Association hosting another event? If we do this do you want us to get someone from another state or do you want us, our fire company leadership to do this. Such as give a best practice power point presentation. Leadership Program?
- We could have a Chief and President from each County ask their leadership if they are interested in doing this. If they are they could send them a power point presentation for them to review. What does their company do that others may be able to use to? Recruitment and retention tools? Have a round table discussion on topics of their choice, have our younger generation included, allow them to talk, we may able to learn something.
- I have asked our current Director's to work on the DVFA President's handbook. This handbook should help the incoming Presidents while they are in office. Our current handbook is on our website. We, the current Presidents will assist in this endeavor.
- I have also asked the current County Presidents work on the Fire Company Presidents handbook. This book should give the necessary dates forms are due and to whom they are due to. This can help new and current Company Presidents. Once both of these have been completed they will be put on the DVFA web site.
- Back to Mr. Douglas Kook of Bumpers and Company.
- Mr. Kook recommended that the Association have an outside agency do our monthly pay roll and quarterly taxes.
- His firm will do the pay roll and quarterly taxes for us for a fee. I have a contract from Mr. Kook stating that his firm will do our monthly pay roll and taxes for \$62.50 Per month. I know this isn't budgeted but it appears it is something we need to do. This will be brought up under the proper order of business.
- Mr. Kook recommends our Association adopt the policies he had mentioned. We will do this so we are compliant with the IRS. As Mr. Kook is aware, we have already purchased the workers compensation for the Executive Manager and we had purchased the Officer's and Directors liability insurance policy. We will adopt a credit card policy for each person that holds a credit card for this Association. Mr. Kook stated in an email that it is not necessary for the Association to have 2 treasurers, one to do the regular Association business and one to do the conference account. If QuickBooks are used properly, we can do this by having separate cost centers.
- We need to have the by law committee propose changing the by laws from the Association having an annual audit to an annual review.
- Mr. Kook has brought to our attention that we have an account with over \$3,000.00 in it. This account balance is from companies that paid their annual pensions. We have since found out that the past treasurer had kept some overpayments and late payments in this account. We need to repay these companies. We are looking in to how to do this?
- The lap top the past treasurer had will be returned to the Association. Once this has been done we have received everything. (was returned to the office on 12/7/2017)
- I would like to thank everyone for taking the time away from their families to attend this meeting and I thank you for what you do.
- Merry Christmas, Happy New Year to you and your families
- Travel report has been filed electronically with the office and is posted on the DVFA web site. Attended 26 functions, traveled 1,868 miles and was in service for 269.75 hours.
- President Perillo stated that Director Jeff Dennison has been placed on Administrative leave from this Association pending the outcome of the police investigation.

First Vice President Betts: **(copied and pasted from written report)**

- To echo President Perillo's report, we have been diligently working to correct our accounting procedures with a strong effort by the new Treasurer George Pyott, and I know that Terry Whitham of Dover will be a huge asset to George as the Assistant Treasurer. I have known Terry for over 40 years of my fire service career, and he is currently holding the office of Treasurer of the Dover Fire Department. Terry is also familiar of the procedures that our new accountant wants us to implement. We are steadily moving forward, and we are trying to keep you informed of our progress.
- President Perillo, VP Jay Jones, and myself attended the VCOS Seminar on November 9<sup>th</sup> through the 12<sup>th</sup>, and sat through many informative sessions on leadership, communications, and the generational differences in the fire service today, and there was a large delegation at a discussion period on Saturday night, with discussions on bullying and hazing, the opioid crisis in the country, and recruitment and retention. We were also joined there by Keith Bowman, Dave Majewski, Mike Shaw, Steve "Redman" Maichle, and Les Warrick from Delaware. After being to a lot of seminars and conferences, this continues to be the best informational and networking opportunities that is available to the fire service.
- I am not going to prolong the meeting, but feel free to contact any of the three table officers, if we can assist you in anyway. Have a Fire-safe holiday season for you and your families, and I wish you a Merry Christmas and a Happy New Year.
- Travel report has been filed electronically with the office and is posted on the DVFA web site. Attended 26 functions, traveled 1,408 miles and in service for 177.5 hours.

Second Vice President Jones: **(copied and pasted from written report)**

- Travel report has been filed electronically with the office and is posted on the DVFA web site. Attended 32 functions, traveled 2,014 miles and in service for 186.5 hours.
- It has been an honor to have been chosen to serve you as the 2nd vice president of DVFA.
- On my travel report I missed two events. On 9/25 I attended the city of Wilmington fire station dedications, and on 11/21 I attended a meeting at the Fire school about the DVFA future suppose and seminars. Making that 26 events this quarter that I have attended.
- Thus far, it has been a pleasure working with such a great team. I applaud the communication between the officers of this great Association. I thank them for welcoming me into the fold, it is nice that they appreciate my knowledge and ability, and see that I have more to offer than charm and good looks. I'm excited looking forward at the direction we are trying to go. Which is full steam ahead!
- I for one have already attendant multiple services for pioneers and leaders of our fire service this quarter. I am praying they are proud of us and have faith in us to lead this great organization.
- One of the highlights of this quarter was being able to attend the VCOS conference for my first time. This leadership conference focused on the administrations of volunteer and combination Department. It is truly a wonderful resource, I encourage everyone who inspires to be in leadership to attend next year's conference in Florida. They covered a wide range of administrative issues. With seminars on leadership, passing the torch and preparing for the future, cancer and suicide within the fire service, they also covered subjects such as social media, policies and guidelines, marketing and networking. The Roundtable discussion and the evening class was fantastic because we were able to participate and speak on how we do things here and listen and learn how other states are handling or have handled issues in the past.
- This quarter I have been tasked with the duties of prepping the website to be updated and fully functional with content, along with the Facebook page. My personal goal is by the first of the year to have everything up-to-date and running smoothly with the website, so we can be proud of it once again. This will require many photos to be taken during these meetings and upcoming events. Please be patient and assisting with this process.

- It is my desire that everyone will have a safe and happy holiday season ahead. Merry Christmas and Happy New Year.

Secretary Steele: **(copied and pasted from written report)**

- Travel report has been filed electronically with the office and has been posted on the web site for everyone to review. Attended 29 functions, traveled 2,795 miles and in service 123 hours.
- Most of my time this quarter has been spent working with the Conference committee and the Treasurer to finalize the 2017 Conference income and expenses and start the planning phase for 2018. I am pleased to announce that based on the Treasurer's numbers, we are in the "black" this year.
- Have also spent time working with the conference committee and the site selection committee, trying to put together a proposed agenda, so that a bid package can be compiled for mailing for 2019 and beyond.
- Wish everyone a Merry Christmas and a Happy New Year.

Treasurer Pyott: **(copied from written report)**

- I hope everyone had a Happy Thanksgiving Holiday.
- I am happy to report the DVFA's books have been audited by Douglas Kock of Bumpers & Company and all finances have been accounted for. Mr. Kock made several recommendations as to changes to how things were recorded in the past. Most of these were implemented by me when I took over as Treasurer and have continued to make changes as necessary.
- I closed our, old M&T Bank checking account and transferred all funds to a new M&T checking account. The new account will allow me to check on line for transactions during the month and print out a statement at the end of the month, instead of waiting 8-10 days for a statement to be mailed. Our Citizens Bank account is already set up for me to get a statement on line at the end of the month.
- I have attached a Balance Sheet as of November 30, 2017 and a statement of income and expense, September through November 2017.
- Mary and I want to wish everyone a Merry Christmas and a Happy New Year.

***Motion by Stephen "Redman" Maichle and second by Jasper Lakey to except the Officer reports as presented and spread them upon the minutes. Motion carried***

Executive Manager Jones: **(copied and pasted from written report)**

- **Legislative Items:** As a follow up to President Perillo's report, when you contact your legislators please let us know so we can follow up. What we are asking for is as follows: restoration of the full Grant in Aid money, the \$75,000.00 cut to the Fire Prevention money be reinstated, that \$1 Million be added to the revolving loan fund and that the past shortages in the Equalization money for Kent and Sussex County be take care of.
- **Debt:** Again to follow up, only 26 fire companies responded back. 18 in NCC responded back, two in Kent County and six in Sussex. Your help is needed.
- **Volunteer Fire Company Phone Call Scams:** We have been working with the consumer protection branch of the Attorney General's Office, namely AG, Gillian Andrews. I communicated with her last week and she was getting ready to send an enforcement letter to Volunteer Firefighter Alliance. Just getting the phone number is sometimes not enough. They need more information, the name of the organization calling, their email address or mailing address and call back numbers. About 10 days ago we receive a phone call from a member of the Lewes FD who stay on the line with the caller and got the call back number and the email

address. His information helped in piece this thing together for the AG office. So, any information you can get, send it to the office and we will forward it to the AG's office.

- This is the time of the year that I really enjoy because it's a family time of the year. To you and your family have a Merry Christmas!

## **Committee Reports**

### **State Fire Prevention Commission – Alan Robinson (copied from written report)**

- Commission Chairman Robinson introduced the Commissioners that were in attendance
- In October, Alan Robinson was elected as Commission Chairman and Ron Marvel was elected as Commission Vice Chairman.
- The Commission Investigator/Compliance Officer, Dave Traux has been busy. He has traveled 3,000 miles, handling 24 complaints, 3 investigations, 21 follow-ups, 10 interviews. Inspecting 66 ambulances (6 were new units) and written 40 reports
- The Commission has added an administrative assistant to aid Sherry with her many duties
- The Commission heard corrective action plans from two fire companies regarding their scratch rates. Both seem to have working plans in place
- We have held disciplinary and suspension hearings
- Please remember to get your audits in on time
- Dr. Matthews has asked that influenza contact be entered into DEMERS to allow tracking
- We, the Commission, wish you all a very safe and Merry Christmas and a Happy and Healthy New Year.
- Next Commission meeting is December 19 at 9:00 AM.

### **Advisory to State Fire Marshal – Grover Ingle (copied from written report)**

- Fire Deaths – Currently, there are ten (10) fire deaths, one (1) with a working smoke alarm and nine (9) without a working smoke alarm. The last fatality occurred on Monday, November 27, 2017 just after 1:00 PM in the 36000 block of Clubhouse Rd., Oceanview (Millsboro Fire District). On arrival heavy fire conditions were showing from the house trailer and during fire suppression operations a deceased male victim was found in the trailer. Incident is still under investigation however there were no smoke detectors in the residence.
- Deputy Fire Marshal I – New Castle County has been filled by Thomas P. Looney who began employment on November 26, 2017
- Administrative Specialist I – New Castle County has been filled by Felicia Staker who begins employment on December 11, 2017
- Juvenile Fire Setter Intervention Coordinator – Vacancy, the position is being reviewed currently by management and will be advertised at a later date.
- FY 2019 Budget – Our next step will be Joint Finance Committee hearing which will be sometime in February 2018. Additional funding to maintain licenses for our Computer program through Salesforce and replacement for computer, hardware, software nearing the end of life cycle has been requested.
- DFIRS reports – we continue to work with each Company on their submittals and cleaning up the data.
- 2018 Fire Prevention Regulation Updates – I did not recommend any major updates to the Fire Prevention Commission for the Regulations. However. If something of an urgent matter needs attention it will be addressed and any changes necessary will be proposed.
- The Office of the State Fire Marshall continues to work and participate with the Delaware Fire Sprinkler Coalition.
- Hope everyone has a Happy and Safe Holiday Season.

### **Advisory to DSFS – Robert P. Newnam (copied from written report)**

- Student attendance is below normal core curriculum, up in-service programs. Total students 11,687 (+380 students) Total programs 1,248 (+343)
- EMS program numbers decrease – reduction in CEU classes
- Industrial program numbers showed a small decrease
- Student totals – increases in BFFS and SFFS
- FY 19 General budget request has been submitted (no additional funds requested)
- FY 19 Capital funds request (rest room replacement at Dover site – 859K) (Rescue tools – 13 companies and DSFS – 105,000K)
- Office seminar – For all elected and appointed officers (January 27, 2018)
- 2018 Training schedule and course catalog has been posted
- Dover Center remodeling project- Office areas completed – remainder of work to be completed in February
- Active shooter awareness training – provided on-line – available January 2 – information will be sent out
- Merry Christmas and Happy Holidays from the Staff at the Fire School

### **DVFA Conference– Charles Frampton**

- Looking to put the dance back in at the expense of the DVFA
- Committee list is out
- Making plans for 2018 conference

### **Life Safety – Guy Hudson (copied from written report)**

- Thank everyone for their participation in the poster and essay contest
- State awards program will be held in Cheswold on January 14, 2018 at 2:00 PM
- We still want the fire companies to turn in their spending report by January 31, 2018 so we can collect the data
- Need someone, in uniform, at the State program to escort your winners from the following companies; Laurel, Dagsboro, Milton, Seaford, Bridgeville, Selbyville/Roxanna, Greenwood, Frederica, Felton, Magnolia, Carlisle, Citizens Hose, Goodwill, Mill Creek, Wilmington Fire Dept., Aetna and Delaware City

### **Scholarship – Alan Robinson**

- Applications are due by April 8, 2018

### **Recognition of Past Presidents – 1<sup>st</sup> Vice President Betts**

- Read off the names of the DVFA Past Presidents and President Emeritus and asked them to stand and be recognized. There were 17 Past Presidents and 0 President Emeritus in attendance.
- Asked that all current Fire Company President's and Fire Chief's stand for recognition.

## **Affiliated Organizations/Agency Representatives**

### **Ladies' Auxiliary 1<sup>st</sup> Vice President Penny Gentry :**

- 1st Vice President Penny Gentry introduced the State officers, County officers and Past Presidents that were in attendance today
- The LADVFA wishes everyone a Merry Christmas and a Happy New Year

**State Fire Chiefs President Andy Hall:**

- Next State Chief's meeting will be January 25, 2018 at Station 26, Townsend. Social at 6:00, dinner at 6:30 and meeting at 7:00
- Pushing the cardio program
- Gun raffle tickets are available
- The Chiefs have placed Director Jeff Dennison on Administrative suspension pending the outcome of the police investigation
- Wish everyone a Fire Safe Holiday

**State Fire Police President Cheryl Kelly:**

- Thanks for the recognition

**State EMS Secretary Mike McMichaels:**

- Greetings for the EMS Association
- Gave a medical update on Past President Bob Jones and Treasurer P.J. Gosch
- Their quarterly meetings this year will be on the 3<sup>rd</sup> Tuesday of January, April and June at the DSFS in Dover

**DVFA Foundation Steve Austin:**

- Ray Stevens has retired from the foundation. He served for 15 years. Ron O'Neal will replace Ray.
- They will hold an election to fill the Treasurer position
- The foundation has changed to Bumpers and Company as their auditor
- Issac Willis replaced Allen Metheny as a member of the foundation
- Next meeting will be Wednesday, May 16, 2018 at 10:00 AM in the DVFA office

**Mutual Relief – Steve White:**

- Bills and dues notices have been sent out. Late fee will be charged if you don't get your money in by the cut-off
- Next meeting is February 22, 2018
- Merry Christmas and a Happy New Year

**NVFC – Ken McMahon: (copied from written report)**

- Attended the NVFC fall board meeting in Kearney, NE on September 27-29, 2017
- A series of guest speakers addressed the board on a variety of topics
- The Nebraska State Vol. Firefighter's Assoc. hosted a welcome reception at the Firefighter's Museum and Education Center and a dinner at the Axtell Fire Dept.
- Jeff Cash was elected secretary/treasurer
- Norm Hoelt received the 2017 E. James Monihan Director Award
- Next meeting will be April 19-21, 2018 in Alexandria, VA

**Del-Mar-Va Association – Elmer Steele: (copied from written report)**

- On behalf of the Officers and Members of the Del-Mar-Va Firemen's Association, I bring you greetings from the Del-Mar-Va Association.
- We are doing our best to carry out the wishes of our departed President Clayton Yocum, Sr. Clay had several ideas for the Del-Mar-Va Association that he wanted to try during his year as President, the Del-Mar-Va Officers and the leadership of the Greenwood Fire Co will try to accomplish some of his wishes. His main objective was hosting the annual Convention and the



annual Fire Prevention queen contest on the same week-end. Participation in both of these events had declined over the past few years and Clay felt that combining both events during the same week might help spark more interest and create better participation.

- For the folks in the room that are members of the Association, your convention packet and the queen contest packet were given out at our last meeting. The Convention, queen contest and YES, even a parade will be held on April 12, 13, 14, 2018 in Greenwood, DE. I encourage you to come out and support the Association.
- Our next quarterly meeting will be February 11, 2018 at the Trappe Fire Co. in Trappe Maryland. Committees will meet at 12:00 noon and the Executive meeting starts at 1:00 PM

**Kent County Firefighter’s Assoc. – 1<sup>st</sup> Vice President Michael Brittingham:**

- Michael gave a brief report on the issue with Jeff Dennison. The Kent County table officers have placed Jeff of administrative leave pending the outcome of the police investigation.
- Michael has been in contact with the DVFA to make sure that they are handling things in the proper manner.
- Any questions are to be directed to Michael and he will relay them to Warren at the DVFA office, so that there is one point of information coming and going.

**Communications:**

The following communications were received and were summarized by Secretary Steele

- Copy of a certified letter to Allen Metheny requesting the return of all property of the DVFA
- Letters from Wilmington Manor, Minquas, Harrington, Belvedere, Volunteer Hose and Indian River Fire companies changing their Delegates/Alternates
- Card from the family of Louis Amabili thanking the DVFA for their kindness and sympathy
- Card from Betty Stephenson thanking us for what we do, with a \$50.00 check
- Letter from NCCVFA reference to their food drive at their next meeting
- Letter from the Delaware State Fire Police Association reference to Conference items

*Motion by Ray Stevens and second by Jasper Lakey to accept the communications that were presented. Motion carried*

**OLD BUSINESS**

NONE

**NEW BUSINESS**

*Motion by Charles Frampton and second by Ray Stevens that the DVFA hire Bumpers and Company to do our payroll and taxes. Motion carried*

*Motion by Stephen “Redman” Maichle and second by Steve White to access each fire company \$300.00 to go towards hosting the Friday night dance during the Conference. Several questions were raised*

*Motion by Charles Frampton and second by Richard J. Perillo to table the motion. Motion carried*

Tom DiCristofaro questioned some of the items that were in the new auditors report. President Perillo clarified his questions and concerns.

## PAYMENT OF BILLS

Treasurer Pyott highlighted the bills to be paid.  
Total amount is \$90,568.14

11:47 AM  
12/09/17  
Accrual Basis

### DVFA Expenses by Vendor Summary September 12 through December 9, 2017

	Sep 12 - Dec 9, 17
AMERICAN RED CROSS	100.00
AT&T	38.73
BOBOLA FARMS FLORIST	153.00
BUMPERS & COMPANY	8,150.00
CANNON FINANCIAL SERVICES, INC.	893.46
CHESWOLD VFC LADIES AUXILIARY	12,555.00
COMCAST BUSINESS	576.29
DELAWARE DIVISION OF REVENUE	877.74
DONNA MATWIEJEWICZ	300.00
DR. ANDREW FARKAS	500.00
DR. JOHN RITTENBERGER	330.78
DVFA OPERATIONS ACCOUNT	0.00
FRANKFORD VOL. FIRE CO.	146.40
GOLDFEIN & JOSEPH, P. C.	577.50
HOLLOWAY TERRACE VOL. FIRE CO.#1	439.20
HTK	720.95
INTUIT CHECKSFORM	260.97
INTUIT TRANSACTION	15.18
JOEL SMITH MUSIC	475.00
JOR-LIN TOUR & CHARTER	2,648.00
LYNN GERBER SMITH	300.00
M & M TROPHIES & AWARDS	206.00
M&T BANK	0.00
M&T BANK / CARDMEMBER SERVICE	9,204.99
MAJORIE VARLEY	250.00
MARY FRANCES EISENBREY	239.28
PAM INGLE	180.99
RAY STEVENS	102.50
RECORDS-GEBHART AGENCY, INC.	1,943.00
ROGER'S SIGN CO., INC.	1,490.00
RWM EMBROIDERY & MORE	201.95
SCOTT WISE, SCULPTOR	22,000.00
SELECTIVE INSURANCE CO. OF AMERICA	647.00
STACY NORTHAM	29.98
STATE OF DELAWARE	110.00
STEVE AUSTIN	54.25
SUSSEX PRINTING CORP.	6,865.92
TALLEYVILLE VOL. FIRE CO.	1,024.80
U.S. TREASURY	2,894.70
UNIVERSITY OF PITTSBURGH	1,000.00
VERIZON	220.59
VERNON INGRAM	2,055.00
VOID	0.00
WARREN JONES	8,780.25
WILLARD BETTS, JR.	1,008.74
<b>TOTAL</b>	<b>90,568.14</b>

*Motion by Jeff Eisenbrey and second by Steve White to pay the bills as presented.  
Motion carried.*

## **GOOD OF THE ASSOCIATION**

- President Andy Hall introduced the Chief's officers that were in attendance
- Tom DiCristofaro questioned the forensic audit that was proposed at the last meeting. President Perillo clarified the question
- Kent County 1<sup>st</sup> Vice President Michael Brittingham called for a Kent County caucus immediately after this meeting
- 1<sup>st</sup> Vice President Betts talked about the Eastern Division to be held in conjunction with CFSI
- Richard J. Perillo stated that this Association should have a policy in place to handle various allegations that seem to more prevalent these days, then ever before. No set policy in the Counties or the State on how to, when to or what to do.
- Terry Jester stated that our members should check out the NVFC web site. Lots of valuable information on the site
- Jack Wilson asked if there is anyone in the fire service tracking members with cancer. Doesn't seem to be anyone or any agency doing this

## **ADJOURNMENT**

It was regularly moved by Guy Hudson and seconded by Terry Whitham that the December Executive Meeting be adjourned. Motion carried. DVFA 2<sup>nd</sup> Vice President Jay Jones offered the Benediction. The meeting was adjourned at 11:30 AM

**Respectfully submitted,**  
*Elmer B. Steele*  
Elmer B. Steele  
**Corporate Secretary**

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firefighter's Association Executive Meeting held on December 10, 2017.

**Attest: Warren F. Jones**  
**Executive Manager**

**Richard T. Perillo**  
**President**