

DVFA EXECUTIVE MEETING

Delaware State Fire School

December 11, 2011

Call to order at 10:00 A.M. by President Charles Frampton, Jr.

Invocation offered by DVFA Chaplain, Pastor Bob Hudson, T. Blake Bowers assisted.

Pledge of Allegiance led by DVFA PP Clarence Schwatka

Roll Call of Officers –

- [X] Charles W. Frampton, 11, President
- [X] Charles H. Boyer, 46, 1st Vice President
- [X] Richard Toulson, 87, 2nd Vice President
- [X] Robert Sutton 17, Secretary
- [X] J. Allen Metheny, Jr., 51, Treasurer
- [X] Charles Sheridan, 20, New Castle County Director
- [X] Steve White, 49, Kent County Director
- [X] William Buckaloo, 82, Sussex County Director
- [] Kevin Wilson, 45, Past President - Director
- [X] Leslie McCourt, 2 & 21, Director, New Castle County
- [X] Joseph Zeroles, 47 Director, Kent County
- [X] Ted Wallius, 75, Director, Sussex County
- [X] Warren Jones, 16-86 Executive Manager

All officers were present with the exception for Kevin Wilson who was excused.

Report of Officers

President: Frampton-

- Announce that the new DVFA Attorney is Bill Preston. Bill is away taking care of some business for his Mom but will be at the March meeting.
- Introduce Earle Dempsey, the new Recruitment and Retention coordinator.
- The Meeting with the DVFA Officers and Governor Markel is December 15. We have decided on our agenda for this year and bringing our Grant in Aids back to the 2009 level is on the list.
- The Conference Review Committee had a meeting and Les McCourt will present their report. The DVFA Officers have reviewed the report and recommend it to the association.
- The Mutual Relief Meeting went well and we feel it is on right track.
- The DVFA is starting its meeting with the companies; the Executive Manager will cover that under his report.
- Dover International Speedway has offered us a fund raising event at the June NASCAR race. They would provide us with a VIP Tent, food, and reserved section in the Grand Sand. We would sell the tickets and part of the ticket price would be come back to us. We need someone who knows NASCAR to be on a committee to research this to see if it is a good event and report back at the March meeting

First Vice President: Boyer Report his report has been submitted in written form. September-18 ¾ hours and 137 miles. October 8 ½ hours and 26 miles, November 21 hours and 248 miles.

Second Vice President: Toulson- President Frampton, Fellow Officers, Delegates, Alternates, Members, and Guests of the DVFA,

Since the conference, unfortunately I have attended more funerals than I have meetings. The meetings that I have attended are County meetings in all 3 Counties and the Sussex County Fire Chiefs meetings, I attended the Cumberland Valley Fireman's Association meeting at Berryville, Va. Jim Watson from Delaware City was installed 2nd Vice President of that association.

Executive Manager Jones and I along with 35 to 40 Delaware fire service volunteers attended Delaware weekend at the National Fire Academy and participated in the class Politics and the White Helmet. The class was very informative and fast paced, and I learned not only about politics but I also learned a lot about my class mates. I recommend this class and maybe someday the class will be offered at fire school.

My family and I would like to wish everyone safe and happy holidays.

Respectfully submitted,
Richard W. Toulson

Secretary: Sutton- Submitted his report in Written Form.

Treasurer: Metheny - Fellow officers Delegates, Alternates, members, and guests. It gives me great pleasure to present the attached Treasurer's report for the period September 10, 2011 through December 7, 2011. This report includes both the DVFA Operations and the Conference Accounts. All of you should have received your pension training and Estimated bill by now. Remember all of your paperwork and money is due to me by February 15, 2011 or face a \$100.00 per day penalty if it is late. If anyone has any questions please see me. On behalf of Barbara and myself, Have a Merry Christmas and a Happy and Safe New Year

***Motion by Jasper Lakey to Accept Officers reports and spread them upon the minuets
Secoded by Steve Maichle motion Unanimously Passed.***

1. **Executive Manager: Warren Jones-** Email: We have been having some email issues at the office. We had to change our email vendor and in the transfer of our lists some things happened. Some got lost and some got duplicated. So, if you are not receiving our emails, if you are on committees and not receiving the committee emails, or if you have any email problems with the office please let Melissa know. Also, if your are wondering why you receive duplicate emails, let me explain. When we send out mass emails, we send them out by group. The groups are DVFA Officers, LADVFA Officers, Fire Co. Presidents, Fire Co. Chiefs, DVFA Past Presidents, DVFA Executive Committee, LADVFA, Conference Committee, etc. If you are an officer of the association and you are also on other groups, then that is why you get duplicate emails.
2. Newsletter: I am hoping to have the DVFA Newsletter up and Running sometime after the first of the year. Therefore, I am again passing around clipboards for you to record

your email address. If you have received an email from us this week then you are on our list and do not need to add your email to the list being passed around. If you are not or wish to add a second email please put it on there. We are asking for your phone number as well so we can record it in our records.

3. Intellicorp: I am looking into a company to handle background checks without have to go the state identification office. The company is Intellicorp. They are a national group that does background checks for major corporations. They made a presentation at the last CVVFA meeting and I believe they do the MSFA background checks. The advantage would be two fold. One the cost would be a lot less, \$22.95 for a State and Federal background check and secondly you can do it in-house. I will keep you posted.
4. Company Meetings: The DVFA Officers have started their meetings with the companies. Let me explain what we are doing. We would like to go to each company's regular meeting to do a power point presentation to the membership on the DVFA. We want to go over who the DVFA is, what we do and how we can help each other. We would also like to meet prior to the meeting with President and what other officers he would like to be there. We have some administrative things to go over with each President. We had our first meeting with Mill Creek this past month. I want to sincerely thank President Stewart or Mill Creek, for his hospitality and assistance in allowing us to take 20 minutes of his meeting. Our goal, if you would allow us to come to your meetings, was to go to all the companies before the Conference but that unfortunately cannot happen because of the meeting schedules. For example, there are 13 companies who meet on the 1st Monday. If we did one a month, it would take 13 months. The other tough nights are the 2nd Monday where 9 companies meet and the 1st Wednesday; there are 8 companies who meet then. So, it is obvious we are not getting this done before the conference. If any of you who meet in the 1st Monday, 2nd Monday and 1st Wednesday are having special meetings and can give us 20 minutes of your time, we would appreciate it.
5. NFA: This past month Vice President Toulson and I with 80 other Delaware firefighters attended the National Fire Academy on Delaware weekend. The class that Richard and I took was "Politics and the White Helmet." We, and all the rest of the Delaware folks who attended that class, found it to be an excellent class. This was a test class and the first time it was taught. So we were the Ginnie pigs. After the class I forwarded them some of my suggestions for gearing the class more for volunteer fire companies but all in all I thought the class was excellent. The content, the instructors, the design of the class was great. I am looking forward to seeing the revised version.
6. SIEC: I sit, as the fire service representative, on the SIEC. This is the group that controls the radio communications in the State of Delaware. One thing that I wanted to update you all on is Re-banding. The entire 800 radio system is being re-banded. Every radio will have to be touched twice. The re-banding is a federal mandate to clear up some issues with the national 800 system. All the dispatch centers have been involved in the process and providing information to the chiefs at their meetings on a regular basis. The state communications folks and the vendor have had a meeting with the Kent County Fire Chiefs. They have a meeting scheduled with the NCC fire chiefs next Thursday and the Sussex County Chiefs on January 19.

7. Pension: When I started this job I wanted to get out to meet all the folks in state government that we deal with on a regular basis. Primarily so they could get to know me and have my contact information and I could get to know them. This week I meet with David Craik the Director of the Pension office and the Deputy Director. While I am sure our pension committee is well informed, I wanted to pass on to you what I learned.

We have 4,933 members in the pension. Our UAAL (Unfunded Actuarial Accrued Liability) per active member is \$3,068.00. If you are like me, you want to know what that meant and what it has to do with the two questions I hear the most. Those two questions are, how do we receive an increase in our pensions and how do we get rid of members who are no longer active?

Before I answer both of those, let me first explain what I learned. The committed liability to pay those 4,933 members the \$125.00 per month for their projected life expectancy is approximately \$30 million. In our pension account we currently have assets of almost \$15 million. At the current rate it would take 17 years to have enough money in the account to take care of our liability.

So how do we get a raise in our pension? Any amount of money we add to the pensions would directly affect that 30 million liability. We would need to find some regular funding source to offset the increased liability and secondly we would have to have legislation drawn up to change the \$5 per year credit. I don't think that is out of the realm of possibility.

Next, how do we get people out of the pension if they are no longer members? If they are vested, it is extremely difficult if not impossible. Members who are in the pension for over 10 years are vested. Vesting means they have rights and are protected by law. The only to get them out is for them to file to be removed. It is important that you keep an eye on the people who are reaching their 10 years and remove them before they hit that mark.

8. FACEBOOK: The DVFA is now back on facebook. The pictures I have taken today will be on our facebook page next week. So check us out.

I have truly enjoyed working for you. I look forward to this next year and the new paths ahead

I want to wish you and your family a Very Merry Christmas, a Sincere Happy Holidays and a Great New Year!

God bless you all!

Committee Reports

1. **Advisory to State Fire Marshal –Grover P. Ingle-** Alan Brown has been promoted to Assistant State Fire Marshal responsible for Administration.
 - Lisa Osman has been hired as an Administrative Specialist in the Sussex County Office.
 - Robert Fox has been promoted to Chief Deputy Fire Marshal in New Castle County.

- A Deputy Fire Marshal I position will be posted by OMB in the next week for the position previously held by Bob fox.
- FY 2013 Budget – The Office of the State Fire Marshal is preparing the FY 2013 budget and will be seeking to maintain our current level of funding with a minimal increase.
- The Office of the State Fire Marshal will be submitting proposed changes to the 2009 Delaware State Fire Prevention Commission at their December meeting.
- The State Fire Marshal continues to work with DNREC on the open burning regulation.
- On behalf of the Office of the State Fire Marshal we wish everyone a happy and fire safe holiday season and look forward to working with the Officer's of the DVFA in the upcoming year.

Respectfully submitted,
Grover P. Ingle, CFPS, CFI-II



State Fire Marshal

2. Advisory to DSFS –Robert P. Newman
 - Year end report- 2011
 - Student attendance is steady overall in programs
 - Industrial program numbers have decreased and the school is planning for continued decrease.
 - FY13 Budget request has been submitted, includes request for additional funding for EMS programs
 - Increase of EMS Program attendance has created a shortfall
 - On-line training for 8 hours of the EMT 24 hour refresher.
 - Continuing the Vehicle Rescue and Fire Officer programs at the Divisions for another year.
 - Core Classes have run well. However student numbers have not increased overall participation. Special programs have delivered better results.
 - Officer Seminar- All elected and appointed Officers- January 14, 2012
 - Review of DSFS procedures and new programs
 - Presentation on social Media and the Fire Service- Dave Statter from Prince Georges County
 - Special Seminar- Recognizing Child Abuse at the Divisions
 - Ladies Aux Seminar- April 28th Fire Safety during food Prep
 - Sussex County Division Expansion- Status
 - Mike Lowe- Recovering, out for an unspecified amount of time
 - Jay Reynolds- Retiring- Thank him for his service- Twice
 - Posting a position after Jan 9th

Merry Christmas and Happy Holidays from the Staff at the Fire School
3. DVFA Conference– Mike McMichael- The next Conference meeting will be on Monday Feb 20th. Still looking for people to Chair the Food & Beverage Committee. If you have any questions please feel free to contact me.

4. Law & Legislative –Bill Buckaloo- Wanted to give full support to the Commission for the Risk Watch Coordinator. They are looking at proposing the state provide free access to state parks for active firefighters, as well as supporting the state police for their helicopters.
 5. Out of State Coordinators – Steve Austin reported they are getting ready for CFSI. He stated the dinner will be on May 3rd.
 6. Scholarship – Robert Powell stated the scholarship committee is in full support of the Beef and Beer If anyone would like to donate please contact any of the three co- chairs.
 7. WMD/Hazmat – Joe Leonetti stated the funds are going down with a 40% reduction. Federal guidelines are focusing on cyber security. No funding for new projects.
 8. Conference Review - Les McCourt stated he has received solicited and unsolicited recommendations for upcoming conference. The recommendations are as followed.
 - A. Maintain a no show policy
 - B. Reinstate the PP Reception
 - C. Reinstate Friday night dance
 - D. Reinstate meet your host
 - E. Officially have a meet your host and close hospiality
 - F. Keep conference and parade together in same city.
 - G. Move vehicle rescue comp to a different part of the year.
 - H. Move room to make more breathing room at opening ceremonies.
 - I. Have a muster during a conference
 9. Governmental Affairs Committee – Robert Sutton stated two meeting have been held this year. The next meeting will be Jan 16, for finances & funding, surviving your constituents.
- 1st Vice President Boyer Recognized the Past Presidents that were present –

Affiliated Organizations/ Agency Representatives

Ladies' Auxiliary:-Ann Marie Krystopolski, President Mr. President, I bring greetings from the LADVFA and thank you for the invitation to attend today's meeting.

The LADVFA is very saddened by the death of Past President JoAnne Sweetman from Aetna. JoAnne held a very special place in our association and will be greatly missed. Services will be held at Aetna Station 8 – viewing Tuesday evening 6 to 8 and service Wednesday at 11:30.

In addition to the ladies serving on DVFA committees, the following officers are in attendance: 1st Vice President Penny Rodimak, Secretary Jane Williams, NCC President Virginia Yeager, Kent County Pres. Penny Gentry

Past State Presidents: Joanne Tulowitzki, Pat McCall, Carol Walton, Janice Marvel
I am looking forward to continuing to work with you this year and would like to wish everyone a safe and Merry Christmas.

State Fire Chiefs: Les Warrick, President Next meeting will be on Jan 26th at station 26.
Wished everyone Merry Christmas and a Safe New Year.

State Fire Police: Jerry Daniels, President 50th Anniversary this past month. Merry Christmas

State Ambulance Association: John Adams, President –

1. DSEMSA Executive Board met on November 29th
2. President Adams has set an aggressive agenda of goals that he would like accomplished during the upcoming year. Those goals are:
 - a. Expansion of BLS skills to coincide with the new curriculum that is being set in place by National Registry
 - b. EMS Salary Benefits comparison
 - c. Group Purchasing discounts for medical supplies and equipment
 - d. Support County Associations and help them get more attendance at meetings
 - e. Work in collaboration with the Delaware State Fire Prevention Commission to finish BLS Protocols. DSFPC Chairman Dave Roberts spoke on this earlier in the meeting and the DSEMSA has given the DSFPC their full support.
3. The 2011 DSEMSA Conference was extremely successful and averaged 285 people each day for 3 days. There was only one alcohol related issue that was professionally handled by President Bill Tobin, President John Adams and the involved Fire Company
4. The 2012 DSEMSA Conference is 80% completed for confirming speakers.
 - a. National speakers Steve Berry and Mike Smith have been confirmed
 - b. Pre-conference classes will include a 2 day EMS Management Class and a 1 day “Safety in the Streets” class taught by Delaware’s Glenn Luedtke
 - c. There will be “BLS Games” competition, similar to the “JEMS Games” that will take place during the conference and that is being headed up by 2nd Vice-President Sean Humphries
5. Reminder that the unfunded mandate for the Criminal Affidavit for employees and members who “regularly” work on the ambulance is required for ambulance license renewal.
6. DSEMSA fully supports the Delaware Attorney General in the classes that they will be providing on Sexual Abuse Training and encourage everyone to take the class.
7. Still no dates from the Office of Emergency Medical Services for the roll-out on the MOLST program and the DIMES patient care reporting system.

Next meeting for DSEMSA will be in conjunction with the State Fire Chiefs Association on January 26, 2012 at Townsend Fire Company, Station 26 at 1800 hours

DVFA Foundation: Steve Austin, Chairman reported this is the third year the DVFA has received a grant from the Mid Del Charitable foundation \$5000 grant. This money goes towards scholarships. There will also be a beef and beer fundraiser to help raise money for scholarships. The theme is to get a number of scholarship winners to discuss, as well as generate interest in other businesses to get support.

Communications

The following communications were received and are summarized by the Secretary Robert Sutton:

- Letter from Kent County Volunteer Firefighter's Association supporting the letter sent to the DVFA by Camden-Wyoming Fire Company requesting Grant in Aids be restored to 100%
- Copy of a Letter from Senator Bruce Ennis to Senators Carper and Coons and Congressman Carney asking for waiver to support the Memorial Signage law passed in Delaware.
- Letter from Past President, Ron Marvel, asking the DVFA start the action of requesting State LODD benefits for Bridgeville Firefighter Joe Evans.
- Email from David Dworsky, of K2 Marketing, representing Dover International Speedway with reference to a fund raising event for the fire service at the Speedway.
- Letter from National Fallen Firefighter's Foundation thanking the DVFA for their efforts in running the 9/11 Stair Climb.
- Letters from NCCVFA and the Holloway Terrace Fire Company requesting the DVFA reimburse Past President Tobin and the Memorial Fire Company for their expenses for the Conference Friday night dance.
- Thank you card from Janice and Dennis Marvel concerning the loss of Dennis' father.
- Letter from the Camden Wyoming Fire Company requesting the DVFA pass on to the state we would like our Grant in aid money restored to 100%.
- Letter from Shane Miller thanking the DVFA for his scholarship
- Letter from Kent County Levy Court and a \$1000.00 check for Kent County Community Service Grant.
- Letter from Fire Marshall Grover Ingle about the DVFA luncheon and issues concerning reserve seating at the luncheon

Motion needed to accept communications by Richard Perillo, Seconded by Jasper Lakey, Motion Carried.

OLD BUSINESS

Recognized Eric Haley for a rescue with Wilmington Manor FC.

Joe Zeroles asked about death benefits and who is eligible. It was answered everyone who pays dues is eligible.

NEW BUSINESS

Motion by Les McCourt to accept recommendations listed in his report and present to the conference committee. Seconded by Ed Barlow, motion carried.

Ed Barlow stated he had letters from NCC regarding expenses and asked that the conference reimburse Slaughter Beach, PP Tobin, Brandywine Hundred FC and President Frampton for their expenses to support the functions that were cut.

PAYMENT OF BILLS

Treasurer Metheny read bills.

Name	Memo	Amount	
Operating			
DVFA CHECKING			
AT & T	AUGUST '11 BILL	-24.39	
SUSSEX PRINTING	PRINTING- PACKETS	-2,700.15	
RWM EMBROIDERY & MORE	INV. NO. 33753	-28.00	
MELISSA KISER	08-29-11 - 09-10-11 P/R	-1,243.24	
WARREN JONES	TRAVEL EXPENSES - AUGUST	-228.80	
GOODEN'S FLORAL SHOP	JOSEPH ARRANGEMENT	-50.00	
M & M TROPHIES	AWARDS	-1,968.45	
COMCAST CABLEVISION	SEP. INTERNET SERVICE	-95.06	
VERIZON	WARREN'S PHONE	-126.77	
DVFA CONFERENCE ACCT.	REIMB. FOR GOVERNOR'S TROPHY	-450.00	
VERNON INGRAM	OCT - DEC 2011 RENT	-1,755.00	
M.R. KISER	CLEANING	-125.00	
VERIZON	OFFICE PHONE	-302.46	
CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51	
NATIONAL FALLEN FIREFIGHTERS FOUNDATIO	DVFA CHAIR CLIMB DONATIONS	-250.00	
MELISSA KISER	09-12-11 - 09-23-11 P/R	-1,193.02	
DVFA CONF. ACCT.	DVFA CONF. ASSESSMENT-WFD	-1,000.00	
SELECTIVE INSURANCE	BOND INSURANCE	-307.00	
DAVID L. BONAR	SERVICE - JUL-SEPT 2011	-1,500.00	
J. ALLEN METHENY	MILEAGE FOR MEETING	-234.83	
WARREN JONES	TRAVEL EXPENSES - SEPT.	-377.52	
WALTER KISER	WARREN'S COMPUTER RESTORATION	-175.00	
M&T BANK	VISA CARD	-912.22	
GATEHOUSE MEDIA DELAWARE HOLDINGS, INC	FIRE CORP AD CAMPAIGN-RECRUITMENT	2,147.80	-

BOBOLA FARMS FLORIST	WREATH FOR MONUMENT	-262.50	
VERIZON	AIR CARD	-40.01	
ROGERS GRAPHICS, INC.	INV. 29899	-125.00	
WARREN F. JONES	P/R - SEPTEMBER	-2,738.30	
U.S. TREASURY	P/R TAXES-JUN 11 PR	-1,858.86	
DIVISION OF REVENUE	P/R TAXES JUL - SEP '11 AWARD	-743.25	
M & M TROPHIES	CORRECTIONS/BADGE	-116.70	
AT & T	SEPTEMBER '11 BILL	-25.30	
VERIZON	MELISSA'S PHONE	-105.73	
MELISSA KISER	09-26-11 - 10-07-11 P/R	-1,241.24	
KENNETH MCMAHON	FALL MEETING EXPENSES	-204.59	
COMCAST CABLEVISION	OCT. INTERNET SERVICE	-95.06	
VERIZON	WARREN'S PHONE	-126.88	
VERIZON	OFFICE PHONE	-184.67	
CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51	
WILLIAM WALTON	EXPENSES NFPA MTG.	-695.74	
MELISSA KISER	10-10-11 - 10-21-11 P/R	-1,234.45	
			-
ROGERS GRAPHICS, INC.	INV. 29472/29890/29892/29898 PART.		1,220.00
HERTRICH FLEET SERVICES	2012 FORD FOCUS	-14,687.00	
STEVE AUSTIN	POSTAGE	-36.96	
M&T BANK	VISA CARD	-1,926.27	
WARREN JONES	TRAVEL EXPENSES - OCT.	-123.20	
KENNETH MCMAHON	NFPA 1720 MEETING	-609.55	
WARREN F. JONES	P/R - OCTOBER	-2,738.30	
M.R. KISER	CLEANING	-100.00	
VERIZON	MELISSA'S PHONE	-105.61	
VERIZON	AIR CARD	-40.01	
DUCK CREEK PRINTING	BUS. CARDS - INV. 11732	-225.00	
RWM EMBROIDERY & MORE	INV. NO. 33754	-21.95	
M&M TROPHIES	OFFICER POCKET BADGES/REG BADGES		-228.50
MELISSA KISER	10-24-11 - 11-04-11 P/R	-1,217.10	
U.S. TREASURY	P/R TAXES-JUN 11 PR	-1,451.37	
ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-1,072.60	
STATE OF DELAWARE	SUBSCRIPTION SERVICE-LEG. COUNCIL		-110.00
COMCAST CABLEVISION	NOV. INTERNET SERVICE	-95.06	
VERIZON	WARREN'S PHONE	-126.88	
AT & T	OCTOBER '11 BILL	-24.58	
M.R. KISER	CLEANING	-100.00	
MELISSA KISER	11-07-11 - 11-18-11 P/R	-1,217.10	
DELAWARE CHAMBER OF COMMERCE	MEMBERSHIP 2012	-299.00	
ROGERS GRAPHICS, INC.	INV. 30101	-150.00	
			-
SELECTIVE INSURANCE	COMMERCIAL PACKAGE INSURANCE		1,125.00
CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51	
VERIZON	OFFICE PHONE	-219.53	
WARREN F. JONES	P/R - NOVEMBER	-2,738.30	
M&T BANK	VISA CARD	-1,000.85	
		<u>-60,781.24</u>	
		<u>-60,781.24</u>	
Total Operating		<u>-60,781.24</u>	

TOTAL

-60,781.24

Motion by Ken McMahon to pay the bills, seconded by Jasper Lakey, Motion Carried

GOOD OF THE ASSOCIATION

Guy Hudson reported the life safety awards banquet would be on Jan 8th 2012 at the Hartly Fire Co. Also gave a reminder that the Fire Prevention Matching funds are to be post marked by Jan 31st and sent to Guy at the address on the forms.

Mike Michael stated he has some signage for Sussex County if someone could make sure the respective departments get theirs.

Todd Reilly stated that M&T Bank is trying to secure a grant for Wake Up Delaware.

ADJOURNMENT

It was regularly moved by Norman Bachelor and seconded by Richard Perillo that the December Executive Committee Meeting be adjourned. Motion Carried. No Benediction was offered.

Respectfully submitted,
Melissa R. Kiser
Melissa R. Kiser
Corresponding Secretary

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firemen's Association Executive Committee Meeting held on December 11, 2011.

Attest: Warren F. Jones
Warren F. Jones
Executive Manager