

DVFA EXECUTIVE MEETING

Delaware State Fire School

March 10, 2013

Call to order at 10:00 A.M. by President Charles Boyer
Invocation offered by DVFA Chaplain, Pastor Bob Hudson

Pledge of Allegiance led by DVFA PP Clarence Schwatka

Roll Call of Officers – by Secretary Elmer Steele

- [X] Charles H. Boyer, 46, President
- [] Richard Toulson, 87, 1st Vice President
- [X] Anthony Guzzo, 19, 2nd Vice President
- [X] Elmer Steele 81, Secretary
- [X] J. Allen Metheny, Jr., 51, Treasurer
- [X] George Pyott, 43, Asst. Treasurer
- [X] Charles Sheridan, 20, New Castle County Director
- [X] John Pridemore, 45, Kent County Director
- [] Todd Riley, 71, Sussex County Director
- [X] Bill Tobin, 89, Past President - Director
- [X] Lynn Truitt, 14, Director, New Castle County
- [X] Joseph Zeroles, 47 Director, Kent County
- [X] Ted Walius, 75, Director, Sussex County
- DVFA Staff**
- [X] Warren Jones, 16/86 Executive Manager
- [X] Melissa Kiser

All officers were present and accounted for with the exception of 1st VP Toulson who was excused and Director Riley.

Guests

Bill Webb Congressional Fire Services Institute

Dave Roberts, Chairman of the Fire Prevention Commission, to present the McCormick Fire Prevention Awards.

Report of Officers

President: Boyer

Appointment of Shirley Pennington to the Gaming Commission

Appointment of Paul Eichler as Chairman of Wake up Delaware

Unveiling of Justin Townsend name on the monument, Sunday, June 9, 2013, 1:00 p.m

First Vice President, Toulson- Report in Printed Form

Second Vice President, Guzzo- Report in Printed Form

Secretary: Steele

Treasurer: Metheny Fellow Officers, Delegates, Alternates, Members, and Guests. Attached is the Treasurers Report for the period of December 4, 2012 through March 7, 2013. This report includes both the DVFA Operations and the Conference accounts.

On March 1, 2013 I transferred \$1,609,443.99 to the Northern Trust Company for the employer's share of the program and \$167,760.00 to cover 2,796 fire companies and ladies auxiliary members. The members in the program decreased this year by 79 members. I want to thank the companies this year for following the instructions in most cases. This year was another good year for filing the paperwork and contributions accurately. I have already talked to the pension office and will plan to assist with the Pension Seminar again this year at the Conference. Please urge any new Pension Officers in your companies to attend this Seminar.

At the most recent Officers and Directors meeting, I was authorized to invest \$100,000.00 with Crawford Financial Service in Smyrna. These are Conference funds that had originally been invested with Merrill –Lynch which we were forced to move due to the new federal regulations. Warren Jones and I met with Sam Crawford and felt his firm had a good investment record since some fire companies are investing with his firm and are satisfied with his record. If anyone has any questions please let me know.

Assistant Treasurer: George Pyott- no report

Motion by Steve Maichle to Accept Officers reports and spread them upon the minutes seconded by Jasper Lakey. Motion Carried.

Executive Manager Report: Warren Jones Report submitted in written form
March 10, 2013
Executive Manager Report

HB21 HB22: Are the Volunteer Firefighter Job Protection Bill and the Job Discrimination Bill. They been introduced this session and has a number of sponsors, including most of the legislators who belong to fire companies. All the questions we had last year have been corrected.

Bingo: We have been working with LADVFA on their issues concerning Bingo. They are appealing their concerns to the Gaming Commission at a hearing on March 28th. We will be attending the hearing to voice our support to their efforts. The main issue is the restriction and cap on the prize limits and how the prizes are valued. To correct the caps it will require legislation.

Surf Fishing: Another piece of legislation we will need to craft is a modification to add the Ladies Auxiliary to the Surf Fishing permits and a little minor rewording.

Company Meetings: We wish to thank all of you who have set up for us to come to your company meetings. I have updated the presentation from last year and it takes about 20 minutes. The companies left to visit are: Aetna, Belvedere, Minquas, Odessa, Port Penn, Talleyville, Bowers, Carlisle, Citizen Hose, Farmington, Houston, Little Creek, Marydel, South Bowers, Dagsboro, Delmar, Frankford, Georgetown, Greenwood, Gumboro and Milton.

Partners: We will start working soon on our Partners for our Conference. If you have any suggestions for new folks for us to contact, please let us know. If you have any questions please see Ron Marvel.

Recruitment Website: Our new Recruitment Website went live on approximately January 15th. I can't tell you how excited we are about the site. We have had hundreds of hits to the site and have 22 replies for interest in joining volunteer fire companies from all over the state. It is important that the recruitment committee has your recruiter's membership chairman's contact information. Earle Dempsey and Brooks Layton did an outstanding job.

Recruitment and Retention Coordinator: Earle Dempsey Gave a presentation of the new Recruitment Webpage and Video that was being advertised.

Committee Reports

1. State Fire Prevention Commission – Chairman Dave Roberts reported that only 16 companies turned in the BLS Funding reports. The collection of this information is important. The new form is on the Commission website. There are also still some companies that have not turned in their Updated Officers list for 2013 to the Commission. Please contact the Office to find out when your Audits are due. The next meeting will be Tuesday March 19th at 9am.

2. Advisory to State Fire Marshal – Grover P. Ingle reported
 - Met with Members of the Advisory Board Committee this morning.
 - John Lattomus has retired effective February 28, 2013. John served as the Juvenile Fire Setter Intervention Coordinator for the past 20 years and we wish John well in his retirement. Rebekah Legar will be handling the Juvenile program under the direction of ASFM Alan Brown.
 - Deputy Fire Marshal I – Tate Coulbourne began his training at the DSP Academy on March 4, 2013 and will be there for the next 22 Weeks
 - Sussex Addition Update- Progressing well, once the Fire School is in their new building the renovations will begin in the OSFM. During this time period it will be necessary to relocate the operation in both buildings to different areas until the work is completed, which is scheduled to be done in phases to provide for the least disruption of our operations.

3. Advisory to DSFS – Robert P. Newman

- A. Re- Scheduled Delaware Weekend cancelled for March
- B. EMT –B re-cert status- 325 applications due by March 31st- notices- Officers and EMT-Bs Currently 1340 Delaware EMT’S
- C. DSFS Recognition Program- Updated the electives
- D. Bond Bill Hearing was held on February 27- Rescue Tools (recommended)
- E. Student numbers for the Winter Programs (up and down)
- F. Leadership Programs- Over the past six years

Class	2008	2009	2010	2011	2012	2013	Total
Leadership 1	51	54	42	46	11	17	221
Leadership 2	43	53	39	49	8	19	211
Leadership 3	35	36	29	44	10	13	167
Totals	129	143	110	139	29	49	599

- G. Online Programs- DiDonato, Dempsey, Brennan
- H. Updating the EMT Refresher day 1 information and presentations
- I. Piloting a Fire Instruction 1 Course- will be offered in place of June class
- J. Developing a Fire Fighter1 on-line blended course – June Offering
- K. Developing a Fire Fighter 1 Exam prep course- offering by April
- L. Ladies Auxiliary Seminar- April 28th
- M. Forcible Entry/ Ventilation Props- Being installed New Castle
- N. Forcible Entry prop for in-service being installed on a trailer
- O. Sussex Division- Status.

- 4. Archives – Charles Emerson stated today is picture day and he needs pictures of the 1st and 2nd Vice Presidents for the Picture wall. Currently working on reconfiguring the cabinetry and will be doing a display of items received on behalf of Clarence Schwatka and Harry Warner.
- 5. Civilian Recognition – Carleton Carey reported no one has been submitted any for this year.
- 6. DVFA Conference– John Stevenson reported all registrations received will be posted on the DVFA website on a weekly basis. Please allow 5 days from the time you mail your registrations in to check the website to make sure they have been received. Next meeting will be April 15th.
- 7. DVFA Pension Advisory – Ray Stevens reported there is a process in which Pensions are to be submitted and it’s your company’s pension officer to make sure they are aware of the process. 4 fire Companies and 2 ladies Auxiliaries had discrepancies in their records. It would be very beneficial for each Company to have their pension officer attend the pension seminar that will be given during the conference as it will be packed with very useful information.
- 8. Fireman of the Year – Carleton Carey reported there haven’t been any submissions yet for this year and they need to be postmarked by June 30th.

9. Governmental Affairs Committee – Robert Sutton thanked all the members that have worked with this committee. They are currently working on leveling up for the EMS Services as they are currently underfunded. We really rely on the grant in aid and need to find out how to obtain it. Administrative duties are currently lacking. The committee is working on trying to get more money added to the revolving loan fund. More information about the cancer presumption law should be available at the next meeting.
10. Health & Safety – Tara Lydik is the new chair of the committee. June 16-22 is the Safety in health week. www.safetynhealthweek.org.
11. Law & Legislative – Bruce Ennis stated a member received an ambulance bill for 2683.00 for a 12 mile ride. They are currently looking into this situation. He gave some clarification that the permit covers any vehicle will be covered not just 4 wheel drive. (Ron Marvel) stated though it will cover all vehicles please keep in mind if you drive a non 4 wheel drive, and get stuck you will have to pay the fine. And remember you will get stuck. There will be a bill coming up regarding the gaming commission. The sunset Committee will be following up. And there will be some housekeeping on the old 365. Also Raffles are a form of gaming. The cancer presumption bill will be prepared next meeting.
12. Life Safety – Guy Hudson Thanked the fire departments for their participation at the awards program in Hartly. He also thanked the Hartly Fire Company for holding the program. The committee also reviewed the matching funds request at today's meeting.
13. Out of State Coordinators – Jim Cubbage reported one two important functions in the upcoming months. First you have already heard this morning about the importance of the CFSI 25th Anniversary Dinner and Seminars. Our committee is working closely with Past President Rom Marvel to reach the goal of 250 Delaware Fire Service Members at the 25th Annual Dinner. Our Records show that 3 of our committee members, Jim Cubbage, Mike Rush, and Steve Austin have been to all the CFSI Dinners. We also note that George Kerr has also attended all the Dinners. If there is someone we have missed on our count please let us know.

On Saturday April 12 the Firemen's Association of New York will host the CVVFA Presidents Council Meeting in Corning New York. All members of the DVFA are Invited to attend these most informative sessions. This marks the 28th Year that the mid Atlantic State Associations have met to discuss items of mutual interest.

14. Recruitment & Retention -Earle Dempsey reported there were 17 applicants received for the sub grant. Out of those 17 15 were awarded. The new recruitment website has been established and since the launching there have been 36 inquiries. We are looking to obtain one contact from each company to help recruit these members. The response for this has been low. You can contact us through our website.
15. Scholarship – Robert Powell stated the committee met today. All applications are due at the end of this month. He then thanked all the Ladies for their donations.

1st Vice President Toulson Recognized the Past Presidents in attendance.

Affiliated Organizations/ Agency Representatives

Ladies' Auxiliary President Penny Rodimak, thank everyone for being a servant of the community

State Fire Chiefs President Glen Gillespie, announced their next meeting will be on March 28th at Ellendale in conjunction with the Ambulance Assn. At the December meeting they instituted a program for those companies who have 100 or more years of service to the community. Aetna has 125 years as well as Citizens Hose and Delaware city. They also recognized all Past Presidents that were in attendance.

State Fire Police President Dave Snell, stated he didn't have anything to report.

State Ambulance Association President Ed Angwin stated due to his recent cold Mike McMichael would be reading the report on his behalf. Their next meeting will be in conjunction with the State Chiefs on March 28th at Ellendale. The next DEMSOC meeting will be May 22nd. Congrats to Sussex County EMS for winning 2nd place in the nation competition. EMT recertifications are due by March 31st. He thank asked all Past Presidents to stand and be recognized.

DVFA Foundation: The DVFA Foundation mourns the loss of one of its founding Directors Chief L.G. Dick McCoy of Talleyville. Dick's legacy was his careful consideration of the issues and his understanding of the important relationship between the fire service and state and local government. The Foundation will be considering Dick's replacement at our next meeting under the terms of the Foundation's bylaws.

The foundation is sponsoring a Beef and Beer Fundraiser at Minquadale on Friday May 17. Tickets are \$30.00 per person with all profit benefiting the Scholarship fund. The foundation is also soliciting help for this event from members of the fire service and auxiliaries. It is our hope that we attract a large crowd for this event hopefully from the broader community not just the fire service.

If you can help either by selling tickets or helping with the event itself please contact Vicki Ford or Allen Metheny.

National Volunteer Fire Council Delegate J. Allen Metheny, Jr., reported the next meeting will be taken place the same day as CFSI. They are working maintaining funding. There has been a 5% decrease in funding grants and it looks like the cuts are going to be deeper.

State Emergency Response Commission: Delegate Bruce C. Ennis, Stated the annual reports are out.

Communications

The following communications were received and are summarized by the Secretary Elmer Steele

Letter from Insurance Commissioner Karen Weldin Stewart advising on the progress to the system reporting changes

Letter from the Felton Community Fire Company thanking the DVFA for their assistance in the funeral of Rowland Newnam

Letter from Bill Webb of the Congressional Fire Service Institute expressing sympathy for the passing of DVFA Past President Walton Johnson

Letter from the Leipsic Fire Company thanking the DVFA for the presentation made at their February Company meeting

Letter from Chief Anthony Goode of the City of Wilmington Fire Department advising his contact information

Motion to accept communications by John Pridemore and seconded by Jasper Lakey, Motion Unanimously carried

OLD BUSINESS

Richard Perillo made a motion to remove revious tabled motion of HB21 off the table Seconded by Charles Frampton. Motion carried.

Motion to accept HB21 by Richard Perillo seconded by Bruce Ennis. Motion Carried

Motion to accept HB22 by Richard Perillo seconded by Charlie Frampton. Motion Carried.

NEW BUSINESS

Warren Jones announced due to 1st Toulson being ill, he would make the following committee appointment of the Life Safety Committee to remain the same.

He then announced the Scholarship Committee would remain the same with the exception of two changes.

Marvin Sharp recommended the DVFA obtain Move over signage for RT 1 to make out of stators familiar that it IS A LAW in Delaware.

Reverend Hudson stated he would be very busy with upcoming duties however he would like to remain chaplain and wanted to ask Permission to have Blake Bowers to assist him as Chaplain. He also thanked Mayor Carey for doing very positive things for the city.

Dan Burris announced there will be a meeting tonight at 7pm at Middletown about Blue Cross Blue Shield. They will be backing out as blue cross is only wanting to pay 159.00 for an ambulance run. They are trying to negotiate a increase in ambulance rates.

PAYMENT OF BILLS

Treasurer Metheny read bills.

	Name	Memo	Amount
Operating			
DVFA CHECKING			
	VERIZON	MELISSA/WARREN PHONES	-132.21
	MELISSA KISER	11-19-12 - 11-30-12 P/R	-1,236.62
	U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,466.02
	ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-175.00
	CHIEF TECHNOLOGIES, LLC	DESIGN NEW WEBSITE	-1,250.00
	AT & T	NOV '12 BILL	-25.22
	PATTI CARNEVALE		-825.00
	DIVISION OF REVENUE	P/R TAXES JUL '12	-233.41
	NVFC	2013 DUES	-500.00
	M.R. KISER	CLEANING	-75.00
	MELISSA KISER	12-03-12 - 12-14-12 P/R	-1,247.46
	CANNON FINANCIAL SERVICES	COPIER SERVICES	-259.51
	COMCAST CABLEVISION	NOV. INTERNET SERVICE	-97.10
	VERIZON	OFFICE PHONES	-223.38
	STEVE AUSTIN	POSTAGE	-45.60
	DAVID L. BONAR	SERVICE - OCT - DEC 2012	-1,500.00
	WARREN F. JONES	P/R DECEMBER, 2012	-2,787.81
	WARREN JONES	OIL/LUBE	-51.97
	ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-1,053.75
	VERIZON	WARREN/MELISSA PHONES	-130.34
	MELISSA KISER	12-17-12 - 12-28-12 P/R	-1,229.71
	M&T BANK	VISA ACCOUNT	-3,333.02
	CHAMPION TROPHIES	INV 92505	-339.45
	MIKE LOWE	REIMB. EXPENSES	-52.95
	U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,477.09
	DIVISION OF REVENUE	P/R TAXES JUL '12	-234.90
	BOBOLA FARMS FLORIST	FLOWERS- MCMICHAEL	-68.00
	AT & T	DEC '12 BILL	-24.94
	CHAMPION TROPHIES	INV 92521	-339.45
	COMCAST CABLEVISION	DEC. INTERNET SERVICE	-97.10
	GUY HUDSON	CASH PRIZES AND EXPENSE REIMB.	-2,379.25
	MELISSA KISER	- 12-31-12 - 01-11-13 P/R	-1,197.69

CHAMPION TROPHIES	INV 92521	-10.95
RONALD MARVEL	EXP- FIRE PREV. PROGRAM	-78.21
VERIZON	OFFICE PHONES	-221.51
CANNON FINANCIAL SERVICES	COPIER SERVICES	-198.15
CHIEF TECHNOLOGIES, LLC	HOSTING R&R WEBSITE	-420.00
VERNON INGRAM	JAN - MAR 20132 RENT	-1,755.00
M.R. KISER	CLEANING	-100.00
MELISSA KISER	01-14-13 - 01-25-13 P/R	-1,204.39
WARREN F. JONES	P/R JANUARY, 2013	-2,718.45
M&T BANK	VISA ACCOUNT	-890.38
POSTMASTER	12 MO. BOX RENT - DOVER	-124.00
VERIZON	WARREN/MELISSA PHONES	-131.03
U.S. TREASURY	P/R TAXES-DEC 11 PR	-1,494.09
ADSTRATEGIES	ACCT. DVF - MEDIA ADS	-12,299.51
AT & T	JAN 13 BILL	-25.84
LITTLE CREEK FIRE CO.	R & R GRANT	-3,500.00
ELSMERE LADIES AUXILIARY	R & R GRANT	-2,000.00
ELLENDALE FIRE CO.	R & R GRANT	-3,950.00
CHRISTIANA FIRE CO.	R & R GRANT	-4,037.50
HOLLOWAY TERRACE AUXILIARY	R & R GRANT	-2,000.00
MAGNOLIA VOL FIRE C	R & R GRANT	-4,037.50
REHOBOTH BEACH FIRE CO	R & R GRANT	-3,000.00
CARLISLE FIRE CO.	R & R GRANT	-750.00
MILLSBORO FIRE CO.	R & R GRANT	-4,037.50
BLADES VOL FIRE CO.	R & R GRANT	-4,037.50
INDIAN RIVER FIRE CO	R & R GRANT	-4,037.50
DELAWARE CITY FIRE CO.	R & R GRANT	-4,037.50
AETNA HOSE HOOK	R & R GRANT	-2,500.00
LAUREL FIRE CO.	R & R GRANT	-4,037.50
HARTLY VOL FIRE CO.	R & R GRANT	-4,037.50
MELISSA KISER	01-28-13 - 02-08-13 P/R	-1,215.89
COMCAST CABLEVISION	JAN. INTERNET SERVICE	-97.10
BOBOLA FARMS FLORIST	FLOWERS- W. JOHNSON	-68.00
NEW CASTLE VOL. FIREFIGHTER'S ASSN	SMOKE DETECTOR PROGRAM	-5,000.00
KENT COUNTY FIREFIGHTER'S ASSN	SMOKE DETECTOR PROGRAM	-5,000.00
SUSSEX CO. VOL. FIREFIGHTERS ASOC.	SMOKE DETECTOR PROGRAM	-5,000.00
GOLDFEIN & JOSEPH, P.C.	NON-DISCLOSURE WAIVER	-52.50
DUCK CREEK PRINTING	MEETING NOTICES	-156.41
CANNON FINANCIAL SERVICES	COPIER SERVICES	-228.83
VERIZON	OFFICE PHONES	-226.04
M.R. KISER	CLEANING	-100.00
WALTER KISER	SECURITY/NETWORK ANALYSIS/REPAIR	-74.25
WARREN F. JONES	P/R FEBUARY, 2013	-2,718.45
MELISSA KISER	02-11-13 - 02-22.13 P/R	-1,236.52
M&T BANK	VISA ACCOUNT	-610.31
CUMBERLAND VALLEY VOL FIREM{2}	DUES 2013-2015	-45.00

Total DVFA
CHECKING

-
117,589.76

Total Operating		-
		117,589.76
TOTAL	TOTAL BILLS	117,589.76

Motion to pay bills by Charles Frampton and seconded by Jasper Lakey. Motion Carried

GOOD OF THE ASSOCIATION

Ken Pyle reported there is an interest in a cruise through the new canal for 2015. He wanted to thank everyone for their condolences when his mother passed away, and wanted to send a special thank you to the ladies for their card system.

All companies who have received grant money need to make sure they send someone as a representative to the CFSI Dinner. This is where your money comes from.

ADJOURNMENT

It was regularly moved by Jasper Lakey and seconded by Charles Frampton that the March Executive Committee Meeting be adjourned. Motion Carried. Pastor Bob Hudson offered the Benediction. The meeting was adjourned at 12:15 pm

Respectfully submitted,
Melissa R. Kiser
Melissa R. Kiser
Corresponding Secretary

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firemen's Association Executive Committee Meeting held on March 10, 2013.

Attest: Elmer Steele
Secretary