

## **DVFA Executive Meeting Agenda**

**June 14, 1998**

President Donald W. Knight called the June 1998 meeting to order at 10:00 a.m. The invocation was offered by Rev. Robert Hudson, The Pledge of Allegiance was led by Past President Morris W. King.

### **Roll Call of Officers**

Secretary James Turner reported that all officers were present.

### **Special Presentation**

2nd Vice President Austin introduced Ed Klinger and Don Morris of Mellon Bank, one of the members in our Partners in Progress program. They presented a check in the amount of \$10,000 to the Association.

### **Report of Officers**

President Knight reported that he attended 50 functions and traveled 3,087 miles. 1<sup>st</sup> Vice President Vincent reported that he attended 25 functions and traveled 3,100 miles. 2<sup>nd</sup> Vice President Austin reported that he had attended 33 functions and traveled 7,963 miles. Treasurer Metheny reported that all companies had paid their Conference '98 assessments, with two companies owing for dues for operations. The budget is in being prepared and books are to be audited. A copy of his report is attached (Exhibit A).

Secretary Turner reported that the March Executive Committee meeting minutes had been distributed to the Companies through their respective County Association meetings. Each Company received four copies of the Conference minutes at their County meetings during the month of April. The forms for Deceased members, Delegates and Alternates to the forthcoming Conference and the form designating members to serve on Committees during Vice President Vincent's term were distributed with the Conference Registration packets. The list of Delegates/Alternates and Deceased members are to be submitted to the Secretary no later than July 30<sup>th</sup> and the selection of Delegates and Alternates no later than August 15<sup>th</sup>.

Jamie Turner moved, John Mitchell seconded, that reports of the officers be received and be made a part of the Executive Committee minutes. Motion carried.

## Committee Reports

Advisory to the State Fire Marshal - Roger W. Hitchens: Interviews are being conducted for the three new Fire Marshal positions; plans are to hire on a seasonal/casual basis three additional inspectors for fire protection system, a part-time position for Juvenile Intervention Program and possibly a secretary; approval has been received from the JFC to hire a full-time person for the Juvenile Intervention Program. Plans are to begin construction on the new building in New Castle County within 4-5 weeks, with completion in July/August, 1999. Jim Hargate is developing a program to help on the planning review and fee management. DFIRS will adopt the national report and hope to have the software within 3-4 weeks.

Advisory to the State Fire Prevention Commission for Ambulance Service – Dr. David Bailey: Meetings were held in all three counties and were well received. What I bring to the DVFA today is a consensus statement from the providers, the Fire Service personnel and the Chiefs in this state. I think many of you already have a copy of it either near you or in front of you. It is this long worded three page report here which I am going to briefly synopsize for you and that under the proper order of business I will bring up that the DVFA adopt as a consensus statement. Basically this statement is as follows:

As we all know there is no bigger concern or task before us then what the future of training in EMS is right now. The DVFA asked us to go forth to the Counties knowing that we wanted to be at the forefront of training and wanted to guide our own destiny and ask the providers what their concerns and ideas were about the future of EMS training in the State of Delaware.

There are many different issues, as you will see in this report. Probably the biggest one and the first one is a standard of training and how we get there. Very briefly there was a lot of things thrown around about the DOT standard which everybody pretty unanimously agreed we needed to get to and also but where National Registry fit into all of this. There were a lot of pros and cons about National Registry in general. What developed was a hybrid plan whereby National Registry would be used as the initial testing device but people could carry on after that as either Delaware EMT's or as a Delaware EMT and Nationally Registered EMT depending on what kind of continuing education training they wanted to do. That's that first long-winded paragraph there.

The next question that was raised was where does this get us once we're done or what's the expanded role of training? Basically, what they felt was is there a reason to do this? The consensus among the providers was yes. Not only because of better training but also because of the possibility in the future of being a part of an EMS system, they actually could do more for their patients.

They're concerned about reciprocity and this is a big issue. Basically, the thing we came away with on reciprocity is there should be a simplified way for people who are Nationally Registered or have passed the DOT Course, people who are Paramedics, Nurses and Physicians to become Delaware and Nationally Registered EMT's in this state. This should be simplified and made easy. There needs to be some plan that comes along with EMT Training to deal with this. We don't necessarily have all the answers; this is what simply a concern that was brought up and something that needs to be part of the plan that comes up with the Commission and Fire School.

In addition, there was a concern raised and still exists by many people about the effect that this is going to have on the dwindling manpower pool. It was the basic feeling that how we deliver the training? Is it delivered at our Stations? Is it delivered by alternate media forms like video and book and computer and things like that will have a big effect on this. It is our recommendation that we make this training as accessible as possible to the volunteers by offering it any possible way we can and using alternative media forms possibly to make it more accessible.

Funding was an issue. Different Companies had different levels of concern over this. There are many different views about how we should fund and upgrade the training. Most agree that there probably should be some sort of funding support, at least for the upgrade part as we bring this huge glut of people we already have who are partially trained and try to bring them up to the national level.

The final issue that needed to be addressed is a time line to complete the upgraded program. There's been no time line put in place yet since this actually hasn't been brought to the Commission or anybody like that. But we are looking, it's probably going to be at least around two years or greater before this totally gets into place. That's what was mentioned at most meetings as how much time most people would need.

These were the issues that were discussed by the field providers. I am hoping today that we can adopt this letter as an Association so that we can send it forth and have our say in how our people are trained. The consensus statement is attached (Exhibit B).

Advisory to the State Fire School - Joe Murabito: Florence Legates retired; Mike Lowe has been hired to manage the *Fire Safety Education Program*. A bid of \$517,500 has been received for the re-construction of the drill tower. Emergency Care Technician Program (ECT) was implemented a year ago; this issue has escalated; it has been recommended to the Fire Commission that the ECT be put on hold until such time as the DVFA and the Commission decide what level

will be reached in training and when it will be implemented. If anything is to happen to EMT-B, they will go to the Commission recommending that the ambulance and ECT cards be extended and continue with the ECT upgrade. Fuel tank replacement: money has been transferred to replace the leaking fuel tanks.

Archives - Robert Romig: Josh Stevens was omitted from the book; Robert Furbush, Sr. (Dagsboro) will be inducted into the Hall of Fame at the September meeting. The list of ladies and men is still missing and photos have not been received. He is looking into the cost of having a nametag produced.

Newspaper - Robert Romig: Ads are somewhat down; deadline for submitting articles or ads is mid-July; more participation from the officers was requested.

Computer Technology - Mike Hoinicki: An Internet connection discount has been negotiated for DVFA. Any member of the DVFA can receive this discount for \$13.95/month.

1998 DVFA Conference Liaison – Marvin L. Sharp: All meals have been set; registration packet is due August 1; he explained the rumor that Kent County signed the agreement with the Sheraton too soon was incorrect.

2nd Vice President Austin presented the following brief comments concerning the position of Executive Director of the DVFA: It is time to step up to another level. Preparations are being made to meet the goal of obtaining a car for the DVFA President. A public relations firm is needed to handle not only crisis management but to insure that the story of the volunteer fire service is told in every corner of the State. Discussions have been held in Delaware with a PR firm to provide these services and the day-to-day upkeep of good public relations. The volunteer fire service has stated that they are tired of reacting to codes and standards that are promulgated from outside this state. Two meetings have been held with the National Fire Protection Association. Firefighters from Delaware will be appointed to represent the DVFA on several NFPA technical committees where these standards are written. 1st Vice President Vincent has been asked to become a candidate for the Board of Directors of the fire service section of the NFPA. This will allow the DVFA to have an important role in policy making. Consideration should be given to re-investing a part of the funds received from the State and counties in order to make DVFA a stronger organization. The price in the form of dues will be modest; i.e. hiring a public relations firm will cost approximately \$100 per year per company.

Executive Secretary Committee - Lou Amabili: Lou presented the findings of the Committee. The report is as follows:

## **Executive Director Committee Meeting Minutes**

February 20, 1998

The DVFA Executive Director Committee was convened in the Fire Marshal's Office on the above date at 4:30 P.M. The following members were present: Lynn Rogers, Chair, Dan Kiley, Frank King, Ray Stevens, Allen Metheny, Lou Amabili and President Donald Knight. Norman Tate was absent.

The first issue discussed was whether there is a need for an Executive Director for DVFA and, if needed, should it be a part-time or a full-time position. It was unanimously agreed that there is a definite need and it should be a full-time position.

After considerable discussion it was agreed that the title should be "Executive Secretary" instead of Executive Director in order to avoid confusion with the DVFA Directors and to more appropriately convey that the position is an assistant to the President and DVFA Officers.

Major issues discussed were the duties, budget and funding.

### **Executive Director Committee**

Meeting Minutes

April 15, 1998

The DVFA Executive Secretary Committee was convened in the Board Room of Citizens' Hose Company, Smyrna, Delaware on the above date at 6:30 P.M. The following members were present: Lynn Rogers, Chair, Allen Metheny, Norman Tate, Lou Amabili and President Donald Knight.

The Committee reviewed the minutes of February 20, 1998. After some questions and discussions, the members present agreed the proposal developed at the February meeting should be presented to the DVFA Officers for their consideration at their meeting to be held at Magnolia Fire Company on May 19, 1998.

The Committee also agreed that its assignment would be completed upon the presentation to the DVFA Officers.

### **Proposed DVFA Executive Secretary Duties**

1. Coordinate the recording of all Officer, Executive & Conference meetings.

2. Mandatory attendance at all Officer, Executive Conference meetings.
3. Attendance of County (Association, Chiefs, Fire Police, Ambulance Associations, Fire Advisory Board and out of state Association) meetings as dictated by the Elected Officers
4. Distribute minutes from the Executive Committee & Conference meetings to the Fire Companies.
5. Represent the DVFA at the State Fire Prevention Commission meetings as primary spokesperson in the absence of the President and Vice Presidents. A synopsis of Commission activities should be provided to the Chair Officers as soon as practical.
6. Maintain a data base file consisting of the following:
  - a. DVFA Officers
  - b. DVFA Delegates & Alternates
  - c. Executive Committee members
  - d. Past Presidents & Emeritus Officers
  - e. other Fire Service/EMS related Associations
7. Develop and send correspondence for the elected Table Officers and Committees, with the approval of the President.
8. Develop meeting agendas with input from the Officers
  - a. Officers meeting
  - b. Executive Committee meeting
  - c. Conference meeting
  - d. Legislative briefing
9. Distribute Communicable Disease information to Companies in January
10. Bill Fire Companies
  - a. Conference Assessment – January
  - b. Association Dues & Assessments - March
11. Develop and distribute to Fire Companies Delegates/Alternates and Deceased Members list in June. Deceased Members list turned over to Memorial Committee (Fire School) for Memorial Service presentation.
12. Research and develop position papers for the Officers to be presented to governmental agencies (Federal, State and Counties).

13. Assume the position of DVFA Legislative Lobbyist (Governmental affairs). Expand the duties of this position to include the monitoring of Federal, State, County and local legislation and individual Agency proposed rule making which affect the Delaware Fire Service. Provide this information to the DVFA Elected Table officers in a timely manner in order that a position maybe taken on specific issues.
14. Serve as the Executive Secretary and a central contact/focal point for the Conference Committee.
15. Serve as the liaison to Mutual Relief with a written synopsis provided to the DVFA Officers as soon as practical,
16. Assist with the duties of the DVFA Treasurer
17. Other duties as determined by the DVFA Officers

**Other issues addressed**

1. The Executive Secretary is an employee of DVFA and is responsible and accountable to the DVFA Officers and Directors. The Executive Secretary will report directly to the DVFA President.
2. Applicants for the position are to be reviewed, interviewed and selected by the DVFA Officers and Directors.
3. The position is open to any candidate who meets the established qualifications, knowledge, skills and abilities.
4. The salary and benefits package to be recommended by the DVFA Officers and Directors and ratified by the DVFA Executive Committee.
5. The Annual Operating Budget to be recommended by the DVFA Officers and Directors and ratified by the DVFA Executive Committee.
6. The Executive Secretary's requirements should include but not be limited to "Extensive knowledge of the Delaware Fire Service, knowledge of the Delaware Legislative process, Knowledge of the Federal Legislative process, Computer literacy and Ability to manage an office, with staff, in the short turn around times for projects
7. The DVFA enters into a written contract with the appointed candidate for a Two (2) year period with an annual review and renewal, prior to each Conference.

8. DVFA establish an independent office of it's own and that it not be housed in the Office of State Fire Marshal nor the Delaware State Fire School.
9. The DVFA Office is to be located in the Dover area.

**Proposed Budget**  
for the DVFA Office of Executive Secretary

Executive Secretary	\$35,000.00
Benefits @ 30%	10,500.00
Part time clerical support	10,000.00
Office space @ \$1,000.00 per month	12,000.00
Office Equipment	
Copier	1,000.00
Fax	500.00
Computer/printer	2,000.00
Furniture	2,500.00
Postage	3,000.00
Printing	3,000.00
Telephone	6,000.00
Vehicle @ \$500.00 per month	6,000.00
Travel, meals & Lodging	<u>12,000.00</u>
Total	<u>\$103,500.00</u>

**Proposed Funding**

It is recommended that the funding to support the DVFA office be based on the Fire Insurance premium tax disbursements. Based upon the following schedule, each Fire Company is assessed 1.0% of fire Insurance Tax received in calendar year 1997 totaling \$103,528.00.

Jurisdiction	Premium Base Calendar Yr. 1997	Disbursements Calendar Yr. 1997	Per Company	
Wilmington	\$ 59,223,058	\$ 2,221,240	\$	
New Castle	159,725,195	5,989,704	285,224	
Kent	47,807,599	1,792,782	99,599	
Sussex	68,541,362	2,570,285	122,395	
%	Total	New Castle	Kent	Sussex
.5	57,764	1425	498	612
.6	62,117	1711	598	734
.7	72,469	1997	697	857
.8	82,822	2282	797	979
.9	93,175	2567	896	1,102
1.0	103,528	2852	996	1,224



Finance & Auditing - George J. Pyott, Jr.: Budget requests are to be submitted by the end of July.

Fire Prevention – Sandra Young: Any fire companies with over a \$2,000 fire prevention budget was asked to submit their request immediately.

Fireman of the Year - Carlton E. Carey, Sr.: Deadline for nominations is June 30.

Law & Legislative - John L. Mitchell, Jr.: Copy of report is attached (Exhibit C).

Out-of-state Coordinators - Stephen P. Austin: The Maryland State Firemen's Convention will be held the week of June 15; Fallen Firefighters Memorial Service will be held at Emmitsburg, MD on October 4, at which time Jack Northram will be memorialized; will be looking into the firefighter from the City of Wilmington who died in the line of duty to see that he is properly enshrined next year, as this incident occurred during 1998.

Partners in Progress - J. Allen Metheny: Looking for new partners; also, need a sponsor for a vehicle for the DVFA President. A budget of \$6,000 has been established for this project; contacts have been made with several banks. When leasing a car, the car dealers require a 2-year minimum contract.

Permanent Memorial - Charles O. Smith: A new lighting system is being installed and concrete/brick work is being done. President Knight announced that the DVFA has received approval for a \$4,000 grant through the NVFC. Estimates for the concrete/brick work is \$9,500.

Recruitment and Retention - James Sipple: Equipment is available for those who staff the exhibits; help is needed with the booth at the Delaware State Fair; the trailer now has Exempt tags.

Resolutions - Bruce Ennis: The following resolutions were presented for approval: (1) Commending Past President Clarence A. Schwatka for over 60 years of fire service; (2) Congratulating Bethany Beach Fire Co. on its 50th anniversary; (3) Congratulating Florence LeGates on her retirement and (4) recognizing Delaware City Fire Company Ladies' Auxiliary on the achievement of their Fortieth year of service.

Scholarship - George L. Kerr, Jr.: Eight scholarships have been awarded in the amount of \$14,800; all winners have been notified; formal presentations will be made at the Conference.

Sunshine & Visitation - George Diamond: Ira Huffman had been hospitalized; and his wife, Mary, is currently in a nursing home for a fractured pelvis.

Voter Registration - Harold Barber: The most up-to-date computer information will be available at the Conference.

State Fire Prevention Commission – Carlton E. Carey, Sr. Met with the Governor, Brian Bushweller (new Secretary, Dept. of Public Safety) and Dr. Gregg Sylvester. Reviewed the BLS Incident Review Process Policy. Will not be going to submit for regulation, under recommendation of Dr. Sweeney, who would like to do some testing of the policy. Then each county will be given a chance to review the process. Commission approved to have an EMS Division within the Delaware State Fire School, which will handle strictly EMS matters. State Personnel has been requested to upgrade the position of the person who will be the Division administrator. Fire School is working on an alliance with the hospitals to increase the availability of training at the Fire School. The Governor's Fire Safety Conference will be held on October 2. The Risk Watch Program of the NFPA is scheduled for July 25 at Talleyville Fire Co. Groundbreaking for the new Fire Marshal's Office is scheduled for June 16, with a formal dedication being held upon completion. It is requested that all ambulances be checked for expiration dates on equipment.

### ***Recognition of Past Presidents:***

John V. Ryan, 20, 1961	Roland Neeman, 48, 1968
Arthur I. Guessford, 24, 1973	Morris W. King, 51, 1977
E. James Monihan, 82, 1978	Raymond H. McCall, 6 & 12, 1979
John E. Bare, Sr., 76, 1981	William G. Walton, Sr., 16, 1982
William R. Carrow, 45, 1983	Lawrence Mergenthaler, 21, 1985
M. Frank King, 51, 1989	George A. Diamond, 55, 1992
Elmer B. Steele, 81, 1993	J. Allen Metheny, 51, 1995
Joseph W. Hojnicky, Sr., 1997	

### **Presidents Emeritus**

Louis Amabili	Bruce Ennis	Norman Tate
---------------	-------------	-------------

### **Secretary Emeritus**

William R. (Ace) Carrow

### **Affiliated Organizations/Agency Representatives**

Ladies' Auxiliary, Barbara Metheny, President: Officers were introduced; working on obtaining scholarship money and the Pre-school Fire Prevention Program and are also preparing for the booth at the Fire School; Ladies Auxiliary pins are available and have been a huge success. Their new project is a hand-blown

Christmas ornament, which will sell for \$17.50 (this will be the first in a series). They presented Senator Richard Shelby from Alabama with a check in the amount of \$2,000 for the Concord Fire Company Disaster Relief Fund.

State Fire Chiefs, Carroll B. Jester, President: Nominations and elections will be held on June 25 at Houston Fire Co.

State Fire Police, Kenneth Collins, President: Thanked everyone for their support during this past year.

National Volunteer Fire Council, E. James Monihan: Announced that J. Allen Metheny had been elected Treasurer of the Council; DVFA has received approval for a \$4,000 grant for repair to the memorial; Federal Excess Personal Property Group is exploring ways to improve the program; continuing to work with the Dept. of Labor on FLSA; NFPA 1200 will be back; the level of compliance can be determined at a local level; there have been concerns expressed by the staff of the National Fire Academy about the policies of the Academy's future; NVFC met with the National Guard concerning money to train first responders; NFC needs nominations for Fireman and Firefighter of the Year and the Mark Mueller Fire Prevention Award; 1-800-Fire-Line is going nationwide; NVFC supports Helping Hands legislation; IRS is continuing to flash its sword in MD in dealing with unrelated business income; NFVC is supporting prudent lay person legislation for ambulance/pre-hospital care and are urging Senator Graham of MN to delete notices; Section 406 of H.R. 24 has passed, permitting transportation of hazardous material; CHEMTREC non-emergency numbers will soon shut down; opposing the prerequisite by DOT that before taking paramedic training, you must have an undergraduate degree. There is concern with the year 2000 being computer compatible. NVFC Foundation has given a grant to NVFC to produce FLSA information on the Internet and a hard copy. Council is presenting leadership and volunteer training programs.

State Emergency Response Commission: Bruce C. Ennis. \$70,000 has been approved by the JFC for a de-contamination trailer for New Castle County; plans are to obtain another one for Kent and Sussex Counties. He provided an update of the following legislation: HCR 80, HCR 79, HCR 81, H.B. 478 and H.B. 697.

### Communications

The following Communications were received and are summarized by the Secretary. They consisted of: Thank you card from Joe Murabito on 3/30/98 for considerations extended during his illness; copy of Dover PD Crime against property dated 3/17/98 in reference to damage to the DVFA Monument; Delaware State Ambulance Association dated 3/8/98 endorsing the 110 Hour DOT Standard EMS training program for Ambulance Attendants; copy of letter to New Castle County Firemen's Association dated 3/18/98 announcing the

resignation of Randy A. Roberts as three year Director DVFA and subsequent memo in response to the resignation outlining to President Lister the NCCVFA requirements to elect a replacement; Minutes of Recruitment & Retention Committee meeting of 3/30/98; letter from DVFA to Chief Keith W. Faulkner, Dover PD dated 3/31/98 concerning the damage to the DVFA Monument and stipulating that if the perpetrators are apprehended, this Association will support the prosecution to its fullest extent; Memorandum from DVFA to Fire Companies and County Association announcing the vacancy of the Office of Secretary for next year, dated 3/31/98; letter from Bob Cumberland, Out-of-state Coordinator, Maryland State Firemen's Association dated April 3, 1998 inviting the Officers to the Maryland Convention on Monday, June 15, 1998; invitation dated 4/7/98 from the Ladies Auxiliary of the DVFA inviting the President to attend the LADVFA Executive Committee meeting on Monday, May 4, 1998; letter to President Knight dated 4/8/98 from Secretary Karen L. Johnson, Department of Public Safety thanking the Association for the invitation to the Annual Law & Legislative Night and extending her apologies for being unable to attend due to testifying before a House Committee at Legislative Hall; letter from Director William Stevenson dated 4/9/98 concerning revised guidelines for dispatching the DSP Helicopter for EMS incidents; copy of letter to Chip Darius, Vice President Holdsworth & Associates, Inc. dated 4/2/0/98 with sample Firefighter Recruitment and Retention information; letter from Selbyville Fire Company dated 4/27/98 announcing that they will be celebrating their 75<sup>th</sup> Anniversary on 10/3/09; copy of letter to Director Murabito, DSFS dated 5/4/98 from EMS Director Stevens in reference to the semi-permanent loan of AED training equipment; Delegate, Alternate and Deceased Member information from Indian River Fire Company; copy of minutes of the Recruitment & Retention Committee meeting held on 4/27/98; letter from Mutual Relief dated 5/11/98 addressed to President Knight informing him of the Association's requirement to appoint a representative from Sussex County; undated report from E. David Bailey received via Fax on 5/15/98 addressing the EMS and training issues; undated letter from Aetna Hose, Hook & Ladder endorsing Steven P. Austin for the position of 1<sup>st</sup> Vice President of this Association; letter from Senator David B. McBride dated 5/1/98 requesting feedback on the potential of Fire Companies receiving Smoke Vision monitors and the Association's subsequent response dated 5/25/98; letter to Governor Carper and Senator Adams endorsing Brian Bushweller for the Office of Secretary of Public Safety dated 5/25/98; copy of Recruitment & Retention Committee meeting minutes held on 5/18/98; letter from New Castle County Volunteer Firemen's Association dated 5/19/98 announcing the election of Jasper H. Lakey to fulfill the unexpired term of Randy A. Roberts; letter from Ron McLucas dated 5/25/98 resigning as Chair of the Recruitment & Retention Committee; letter from Kent County Volunteer Firemen's Association dated 5/31/98 nominating James L. Cabbage, Jr. to the position of 2<sup>nd</sup> Vice President and Clarence R. O'Neal, Jr., to fulfill the unexpired term of Director Cabbage upon his election to the Office of this Association; copy of letter addressed to Senator Biden dated 5/15/98 received on 6/1/98 concerning his

endorsement and support for the Care for Police Survivors Act, which encompasses the survivors of firefighters who die in the line of duty and a letter from the Hon. Steny H. Hoyer, thanking Delaware for the excellent turnout to the 10<sup>th</sup> Annual Congressional Fire Service Caucus dinner; a final report from the Recruitment and Retention program on 3/21/98 outlining issues discussion and program attendance; memo from the Secretary rescinding the memo dating 3/31/98 concerning the Secretary's position; letter from Kent County Fire Chief's Association endorsing the EMT-B training program; letter from Brandywine Hundred Fire Company concerning the Convention and it's location which has *been* referred to the Conference Committee and a brochure from the Congressional Fire Service Caucus informing the Association of their Eighth Annual CFSI Golf tournament on August 17, 1998; delegates and alternates from Citizens Hose; Five Points Fire Co. is not being allowed to bring food and beverages to the hotel rooms during Conference and this is not acceptable to the membership and also, rooms must be reserved for a minimum of three nights (referred to Conference Committee); letter from NCC Volunteer Firemen's Assoc. opposing sections of HB 668 as they pertain to the fire service in NCC and requested support from Kent and Sussex Counties.

Richard Locke moved, seconded by Carleton Carey, Sr., that the Communications be received, as no action is required on any item. Motion carried.

### **Nomination, Election & Installation of Officers**

New Castle County Director – Jasper H. Lakey

New Castle County President, James Lister announced that Jasper Lakey had been elected to fill the term of Director, New Castle County left vacant by the resignation of Randy Roberts. Mr. Lister moved, seconded by Charles Honey, that Jasper Lakey be elected to the position of Director, New Castle County. Motion carried. Anthony Guzzo moved, Charles Emerson seconded to close nominations for Director, New Castle County. Motion carried. Robert Romig moved, Richard Ward seconded that the Secretary cast the ballot. Motion carried. 2nd Vice President Austin then swore Jasper Lakey into office.

### **Old Business**

David Bailey moved, Lee Pravitz seconded, that the DVFA adopt the EMS training recommendations set forth in the Consensus Statement, which was submitted by the Ambulance Advisory Committee. Bruce Ennis objected because Kent County had not had a chance to discuss or address this issue. Motion carried.

## **New Business**

2nd Vice President Vincent appointed the following to the Scholarship Committee: George Kerr, Rod O'Neal, Robert Johnson, Robert Powell, J. Ralph Jefferson, James King, Dale Calloway, Pat Kerr, Fred Jester, Steve Martin, Joyce Figgs, Pat McCall, and Barbara Metheny. He further appointed Mike Lowe to replace Florence Legates on the Fire Prevention Committee.

Charles O. Smith moved, Charles Honey seconded, to proceed with the brick and concrete work at the memorial. Motion carried.

Bruce Ennis moved, John Mitchell seconded, to adopt the four resolutions submitted by the Resolutions Committee. Motion carried.

James Monihan moved, John Mitchell seconded, to endorse 2nd Vice President Vincent to the Board of Directors of the NFPA. Motion carried.

James Lister moved, Warren Jones seconded, that the DVFA oppose language in H.B. 668, which would place the volunteer fire service and EMS operations under the New Castle County Chief of Police. Motion carried.

Kent County President, Ken Clendaniel announced that the Kent County Association endorses J. Allen Metheny for Treasurer, C. Rod O'Neal for Director, Kent County to fill the unexpired term of James Cabbage; and James Turner for Secretary.

James Monihan moved, John Mitchell seconded, that the DVFA write to the Congressional Delegation urging that all steps necessary be taken to see that the National Fire Academy be designated as the premier Federal Fire Training facility in the country. Motion carried.

Lou Amabili moved, Jon Cottrell seconded, to accept the report of the Executive Secretary Committee. Motion carried.

James Watson moved, Robert Romig seconded, that the DVFA sponsor a statewide Fire Muster and "Firemen's Day" to be held at a central location and that it be used as support for the Delaware Valley Burn Foundation. Motion carried.

## **Payment of Bills**

State Fire School – postage	100.80	Kent County CISD	769.27
Sheraton Hotel	5,365.16	Transfer Money	26,000.00
Steve Ennis	115.85	Bobola Farms	38.75

Sussex CISD	578.88	Visa Card – Travel	570.00
Visa Card - Services	952.35	Visa Card - Postage	412.80
Transfer Money	16,000.00	Sheraton Hotel	183.60
James Sipple	128.00	Shane Quality Press	26.00
Transfer Money	75,000.00	Leipsic Ladies Auxiliary	525.00
John M. Buckman	845.31	Bobola Farms	35.00
Shane Quality Press	224.00	Aetna H. H. & L. Co	3,144.75
Christiana Fire Co.	2,350.10	Claymont Fire Co.	3,385.38
Cranston Heights Fire Co	888.03	Delaware City Fire Co	3,089.50
Elsmere Fire Company	1,415.46	Five Points Fire Co.	492.40
Good-will Fire Company	2,791.29	Hockessin Fire Co.	1,450.09
Millcreek Fire Company	2,480.70	Minquadale Fire Co.	1,327.06
Minquas Fire Company	927.55	New Castle Amb. Assoc.	149.35
New Castle County VFA	4,628.01	Odessa Fire Company	1,643.36
Townsend Fire Company	619.14	Volunteer Hose Co	1,810.98
Wilmington Manor Fire Co	4,324.84	Camden Wyoming FC	428.58
Carlisle Fire Company	382.23	Citizens Hose Company	760.01
Clayton Fire Company	1,320.83	Felton Community FC	831.70
Harrington Fire Company	375.79	Hartly Fire Company	1,510.15
Kent County Fire Chiefs	63.31	Kent County Ladies Aux	263.68
Kent County VF Assoc	1,060.04	Magnolia Fire Company	285.63
Houston Fire Company	1,083.09	Farley Printing	100.00
Visa Card – FDIC	1,782.53	Visa – Services	1,164.78
Visa Card – FDIC Receipt	1,336.29	Jackie Guzzo	43.40
Cumberland Valley Assoc	20.00	New Castle County VFA	400.00
Shane Quality Press	7,112.00	State Fire School - Glass	75.40
Bethany Beach Fire Co	300.24	Blades Fire Company	919.10
Bridgeville Fire Company	638.00	Del State Fire Chiefs Assoc	76.42
Delmar Fire Company	951.99	Ellendale Fire Company	887.61
Frankford Fire Company	611.48	Georgetown Fire Co	1,046.25
Indian River Fire Company	590.69	Lewes Fire Company	598.00
Millsboro Fire Company	5,443.26	Millville Fire Company	815.91
Milton Fire Company	4,221.47	Rehoboth Beach Fire Co	4,640.25
Seaford Fire Company	3,163.56	Selbyville Fire Company	646.92
Sussex County Fire Chiefs	372.19	Sussex County Firemens	1,471.76
Eleanor R Warrington	200.00	CFSI	37,000.00
CFSI	1,000.00	A I Guessford	536.00
Selective Insurance	446.00	State Fire School - printing	148.12
E James Monihan	65.30	J Allen Metheny	50.78
Visa Card – Hotel/Meals	483.98	Visa Card – Services	1,004.15
Visa Card – FDIC Receipt	379.95	Visa Card – Post Cards	60.00
Visa Card – Reimbursement	218.00	Shane Quality Press	28.00
Jen-Mor Florists	57.00	M & M Trophies	20.91
AT & T	71.60	Ramsey Press	1,757.37
Janice Yerkes	100.00	State Fire School - Postage	96.80

