Delaware Volunteer Firefighter's Association
Executive Meeting
Sunday March 11, 2018

Good morning Ladies and Gentlemen, thank you all for taking the time out of you schedule to attend this meeting.

I would like to thank President's Betts and Jones and our Executive Manager for taking my place and doing everything they did while I was out sick. Many have told me that they had represented the Delaware State Fire Service well at the Joint Finance Committee Meeting. I was not able to attend 2 fire company Awards Dinners, the Joint Finance Committee Meeting, the Commission Meeting, the DEMSOC meeting and some County Meetings due to being sick. We are fortunate to have good Officer's and this applies to our Executive Manager too. They all continued and represented our Association and I can't thank you all enough.

As you all know we now have a new Accountant. Mr. Kook of Bumpers and Company isn't anything like our old accounting firm. In the past the Officer's that had received a stipend from this Association had not received a 1099. Those days are long gone, every Officer that had received a stipend in 2016 has received a 1099. This will continue as long as you retain this accounting firm. I am not demeaning our previous accounting firm, I have no reason to do so. I can say that since we have dealt with Mr. Kook he has given our Association many recommendations to propel our Association forward and to give us the necessary documentation we need to appease the IRS. He has recommended that we adopt the following policies:

1. Document Retention/Destruction Policy (3) Page Document
2. Whistleblower Policy (2) Page Document
3. Gift Policy and Disclosure Form (1 Page Document
4. Conflict of Interest Disclosure Statement (3) Page Document

Under the proper order of business, you will be asked to vote to adopt these policies.

After numerous discussions with our accountant Mr. Kook, I have asked our Executive Manager to keep a travel log for the Associations vehicle. This is due to the IRS rules. Mr. Kook has said that Warren can be charged for the mileage from his home to the Dover office. As you are ware this can add up to be a great deal of money. I have the feeling that in the future the Executive Manager will have to produce record of travel on the Associations vehicle. If this isn't done that person can and will be charged for the use of said vehicle. I have heard this could be around $5,000.00 a year as in a taxable benefit.

I have asked Treasurer Pyott to have our Assistant Treasurer Terry Whitman to do the reconciliation of our accounts. Per good accounting procedures, the person that cuts the checks should not, will not reconcile said accounts. This is nothing personal towards Mr. Pyott. I can't thank him enough for taking on this task having a little bit of knowledge knowing what he has gone through to get everything back in order.

At our December Executive meeting I had mentioned that we had to clean up the DVFA pension fund account. We have over $3,000.00 in this account that we are not sure where it all came from. Some of these funds came from interest, late payment fee fines and possibly overpayments from some companies.
Treasurer Pyott has since had all DVFA in coming pension funds from the member companies put into a non-interest-checking account. This way the Association will not have any extra funds in this account. Per a conversation with our accountant, we can split this amount evenly between every company that participates and paid in to the DVFA pension. This will give us a zero balance in this account. With your permission, we can settle this matter if you approve us dividing this equally among those of you who have paid in to this. You will be asked to approve this under the proper order of business.

We have budgeted $7,500.00 to purchase smoke detectors. With your permission we would like to add the $2,500.00 our Association received from WSTW/WDEL for their sponsorship and sale of the 2016 Firefighter's Calenderers. This would give us $10,000.00 to purchase smoke detectors for you, the member companies.
Once again, you will be asked to vote on this at the proper order of business.
Speaking of smoke detectors, if you go on the Kidde web site, www.kidde.com, there is a section for your non-profit fire company to receive up to 50 free smoke detectors. You will need your federal tax ID number to complete the on-line form. Our fire company Vice President has had communications with a representative from Kidde about purchasing smoke and CO detectors directly from them. She is still waiting for a reply. It is our hope this is something we can do as a group and save funds. Something like centralized purchasing. I have also been told that you can get some of these free from 6 ABC television station.

The Officer's approved having all future DVFA pension late payment fees put into the Association general checking account and to use these funds to purchase smoke detectors. Our accountant has approved us doing this. You will be asked to vote on this during the proper order of business.

AT&T First Net proposal to the DVFA and the Delaware State Fire Service.
At our Officer's meeting we approved this. It is up to each and every company if they want to get involved with this program.

I know Mr. Steele or Charles Frampton, Jr. will give us a presentation on the conference site selection performed by their committee. You will be given some choices. I would like to add one more choice to this. Once you hear their comments you will be asked to make a choice between two venues. I would like for a third choice for the membership, this choice would be NONE. I do not believe we have the right to tell you, our membership what to do. All we have the right to do is give you, the correct information so you can make an informed decision. Please do not misunderstand me, I am not against this Association having a Conference or Convention. I feel you, the membership should make the final decision, as I have stated in the past, this is your Association.

Chief Kelly and his sprinkler committee have asked that we review the committee's proposal. I had asked Chief Kelly if our Fire Marshal approved this action, he stated he did. This was approved at our Officer's meeting and you will be asked to approve this during the proper order of business.

Past President Joe Zeroles and the By-Law Committee to read off today. This By-Law change was requested by our accountant. You will be asked to vote on this too at the proper order of business.

The Nation Volunteer Fire Council was discussed, the Officer's voted to continue to support this Association.
Ken McMahon has resigned his position representing our Association. If you remember we originally had two members attending these meetings. We are recommending that we have a Delegate and an Alternate but only one of these people may attend these meetings. The only exception will be the first meeting that is in Virginia right after the CFSI dinner. Mr. McMahon will attend this last meeting on our behalf and he would like to take and introduce our new people to everyone when they attend this meeting. We have appointed Terry Jester and Theodore Walius to represent this Association.

Sometime ago I had emailed every Committee Chairperson we had an email for asking that person to contact their respective committee, explaining to their committee what their mission was, when they were going to meet and what they were going to do. Sadly, some of these chairpersons have not reached out to their committees. If you as the chairperson of your committee no longer wishes to chair this committee please let us know so we can find someone else that wants to do this. I fully understand that some of our committees meet prior to our Executive meeting but others may need to be more active. I never did care for, as I call them, the chair committees. You must know what I am speaking about. When you come in to the Executive meeting you see the committee lists on the chairs for the committee member to sign. If that is what some of our committees have become, do we truly need them?

It has been brought to my attention that Earle Dempsey can no longer head our recruitment and retention committee. I have asked Chief Perillo of the Christiana Fire Company to head this committee. Yes, Chief Perillo is my son but more importantly, he is the Chief of one of our more busier departments. Their department has been successful obtaining new members and just as important retaining these members. Under committee reports I will call on the Chief to give a report.

At your December 10th Executive meeting and after that the President's had received an email from the DVFA asking what you companies debt is? We, your DVFA Officer's wanted to use this information at the Joint Finance Committee Meeting to show our State Legislators, yes, collectively their Fire Service may have had $92 or $94 million dollars in reserves but we also had X amount of dollars in debt. Sadly, only some of you had replied. We cannot help you if you won't take the time to help us, help you. I don't know what some of the companies are afraid of by giving us these numbers, we are not here to hurt you in any way, we only are here to help you in any way we can. Being the President of a Volunteer/Combination Fire Company I too know the difficulties of doing the paperwork everyone asks of us. But I will ask you, the Presidents, please help us help you in the future.

As of this date we have not received an invoice from the Tax Attorney Tim Snyder's firm. As I had mentioned at your December Executive meeting our Attorney Bill Preston stated that this will be more than we originally approved. Once we receive this invoice, we will let you all know the cost for these services.

We still haven't heard anything from our Federal Legislators on the IRS issue regarding our halls. Please contact your companies' attorney and accountant to see what they feel is the proper thing for your department. We haven't given up, we are still trying to get answers from our Federal Legislators.

This year we are looking to purchase men's sizes tee shirts, golf shirts, long sleeve shirts and sweatshirts. These will all be silk screened. We will purchase the minimum number of 13-ounce mugs so we do not have cases of these left over. This decision wasn't made by me or any other single individual it has been made your DVFA Officer's.
We do not have the best inventory control of previous conference souvenirs but we will have one this year and future years.
Someone will be at the tables to sell our souvenirs during the entire conference. There will not be a time when this is open during normal operating hours.

Daniel Burris and his committee with the monument has told us the this will be completed prior to our June Executive meeting. At this time, we plan on having the dedication of your monument following the June Executive meeting. Once the time gets closer we will send you more information.

On Tuesday March 7th, Past President Ed Barlow had gotten a meeting set up with our Governor. Mr. Barlow, Jones and I had attended this meeting. I can tell you this meeting was very productive and went better than our first encounter. Because of this meeting I feel I lines of communications have opened more than before. Thank you, President Barlow.

And yes, I had traveled up and down our great State. If you are interested in my mileage and hour log, please look on the DVFA web site.

Does anyone have any questions for me or of your Association?
As I have said in the past, on behalf of your DVFA Officer's, I thank you all for what you continue to do.

Respectfully submitted,
your humble servant

Richard T. Perillo
President
DVFA
2017-2018
03/11/2018

Delaware Volunteer Firefighter's Association

Officer's Meeting Frederica Fire Company
March 28, 2018

Travel Log

Month of December 2017

Date	Location	Mileage	Hours
12/09	Minquadale Fire Company Hall Wilmington Manor Banquet	16.0	4.0
12/10	Dover, Fire School DVFA Executive Meeting	110	5.0
12/14	Minquadale Fire Company N.C.C.F.A Joint Installation	16.0	4.0
12/19	Dover Fire School Commission meeting, Luncheon	110.0	6.5
	Totals for the month of December 2017	252.0	19.5

Month of January 2018

Date	Location	Mileage	Hours
01/03	Clayton Fire Company Viewing Service James Turner	68.5	3.0
1/03	Funeral Home Wilmington Manor Viewing Service Joseph Day, Sr	12.0	2.0
01/11	Claymont Fire Company N. C. C. C. A. Meeting	8.0	3.0
01/14	Cheswold Fire Company DVFA Poster & Essay	116.0	4.0
01/16	Dover Fire School Commission Meeting	110.0	3.5
01/17	Dover, De Legislation Hall Met with Legislators	110.0	3.0
01/17	Harrington Fire Company K. C. F. A	155.0	4.0
01/22	Dover, De Legislation Hall Met with Legislators	110.0	3.0
01/22	Dover Downs Conference Meeting	110.0	3.0

01/25	Townsend Fire Company State Chief's Meeting	68.0	4.0
01/27	Claymont Fire Company Banquet	8.0	5.0
01/31	Dover, De Revolving Loan Committee Meeting	110.0	2.5
	Totals for the month of January 2018	987.5	40.0

Month of February 28, 2018

Date	Location	Mileage	Hours
02/01	Port Penn Fire Company New Castle County Chief's Meeting	58.0	3.5
02/03	Leipsic Fire Company Attended Banquet	100.0	6.0
02/08	Elsmere Fire Company New Castle County Firefighter's Assoc.	38.0	2.0
02/24	Greenwood Fire Company Viewing Services, Deputy Chief Jones	160.0	4.5
02/27	Selbyville Fire Company	218.0	6.0
02/28	Frederica Fire Company	106.0	4.0
Totals for the month of February 2018		680.0	26.0

Month of March 2018

Date	Location	Mileage	Hours
03/01	Belevedre Fire Company N. C. C. Chief's	22.0	3.0
03/07	Dover, De Meeting with the Governor	110.0	4.0
03/08	Delaware City Fire Company N. C. C. V. Firefighter's	520	3.5
Totals for the month of March 2018		184.0	10.5
Total for this quarter		2103.5	96.0

Respectfully submitted,

Richard T. Perillo DVFA President 2017-2018